



## ADDENDUM NO. 1

### RFP No. 19-34

# Engineering and Administrative Services Supporting Highway Safety Improvement Program and the Strategic Highway Safety Plan Statewide On-Call

December 11, 2018

To Whom It May Concern:

The New Mexico Department of Transportation (NMDOT or Department) conducted the Pre-Proposal Conference for RFP No. 19-34 on December 10, 2018. Attached to this addendum No. 1 are the power point presentation and the pre-proposal conference sign in sheets. It shall be the responsibility of the interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the Department's procurement file.

#### **Revisions to RFP 19-34:**

#### **Section II, A, 6. Submission of Proposal is hereby deleted and replaced with the following:**

	<u>Action</u>	<u>Responsibility</u>	<u>Date</u>
6.	Submission of Proposal (Due 2:00 p.m. MST)	Offerors	1/8/2019

#### **Section II, B, 6. Submission of Proposal is hereby deleted and replaced with the following:**

#### 6. Submission of Proposal

Proposals shall be submitted to the NMDOT either in a hard copy format or electronically, **not both.**

Hard copy proposals must be addressed and delivered to the Procurement Manager at the address listed in Section I, Paragraph D. Proposals must be sealed and labeled on the outside of the package to clearly indicate that they are in response to **RFP #19-34, Project No. U900302, Control No. U900302, Engineering and Administrative**

**Susana Martinez**  
Governor

**Tom Church**  
Cabinet Secretary

#### **Commissioners**

**Ronald Schmeits**  
Chairman  
District 4

**Dr. Kenneth White**  
Secretary  
District 1

**David Sepich**  
Commissioner  
District 2

**Keith Mortensen**  
Commissioner  
District 3

**Butch Mathews**  
Commissioner  
District 5

**Billy Moore**  
Commissioner  
District 6

**Services Supporting Highway Safety Improvement Program and the Strategic Highway Safety Plan Statewide On-Call.** Proposals submitted by facsimile will not be accepted.

Electronic proposals must be submitted through Bid Express, which may be accessed at the following website: [www.bidexpress.com](http://www.bidexpress.com). Offerors must register and create an account with Bid Express in order to submit proposals electronically. Electronic proposals must be in a PDF format in order to submit through Bid Express.

**ALL OFFEROR PROPOSALS (HARD COPY OR ELECTRONIC) MUST BE RECEIVED FOR REVIEW AND EVALUATION BY THE PROCUREMENT MANAGER OR DESIGNEE NO LATER THAN 2:00 P.M. MST ON January 8, 2019.** Proposals received after this deadline will not be accepted. The date and time will be recorded on each proposal.

A public log will be kept of the names of all Offeror organizations that submitted proposals. Pursuant to NMSA 1978, § 13-1-116, the contents of proposals shall not be disclosed to competing potential Offerors during the negotiation process. The negotiation process is deemed to be in effect until the contract is awarded pursuant to this Request for Proposals. Awarded in this context means the final required state agency signature on the contract(s) resulting from the procurement has been obtained.

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If there are any questions or inquiries in relation to this Addendum No. 1, Offerors may contact Juanita Sanchez at (505) 827-0606 or by email at [Juanita.Sanchez@state.nm.us](mailto:Juanita.Sanchez@state.nm.us).