



Addendum No. 2

RFP No. 19-31

ADA Accessibility Analysis of NMDOT Facilities Including Rest Areas

November 6, 2018

To Whom It May Concern:

The New Mexico Department of Transportation (NMDOT or Department) conducted the pre-proposal conference for RFP No. 19-31 on Thursday, November 1, 2018. Below are questions asked prior to and during the pre-proposal conference, with the Department's responses. This addendum also includes the sign-in sheets for the attendees of the pre-proposal conference. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 2. This documentation shall become permanent and made part of the Department's procurement file.

Questions and Responses

Question: Is NMDOT providing the drawings of the buildings and the sites, if not, who is?

Response: No drawings will be provided. The company that is awarded the contract will need to create drawings of the buildings.

Question: What is the process if the drawings provided are not current?

Response: Not applicable since drawings will not be provided.

Question: In what format (pdf, CAD?) will they be provided?

Response: Not applicable since drawings will not be provided.

Question: Is there a preferred format for the interactive maps?

Response: An interactive map will not be provided however, if the offeror will be providing an interactive map to the NMDOT, then the format will be mutually agreed upon between the offeror and NMDOT.

Question: Who will have access to the maps, are they for public dissemination?

Response: If a map is utilized at any point, a decision will be made in the future to determine if it will be disseminated to the public or not.

Susana Martinez
Governor

Tom Church
Cabinet Secretary

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Dr. Kenneth White
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David Sepich
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Keith Mortensen
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Butch Mathews
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District 5

Billy Moore
Commissioner
District 6

Question: Do any of the following items: Appendix D, Appendix E, Letter of Reference or Letter of Transmittal count towards the maximum page count?

Response: Appendix D, Appendix E and Letters of References are part of the Mandatory Specifications and Forms. Offeror's are encouraged to limit their proposal to a maximum of fifty (50) pages as specified in Section IV.C., of the RFP. The Letter of Transmittal is excluded from the encouraged page limitation.

Question: Is there a specific form for acknowledgement of amendments?

Response: No there is not a specific form, a statement will be acceptable.

Question: On page 14, item 8, of the RFP, it states, 'Responses to this RFP, including proposal prices for services, will be considered firm for one hundred twenty (120) days after the due date for receipt of proposals'. However, proposal pricing is not identified within the 'Proposal Format', on page 23, Item C., of the RFP, other than the statement, 'All discussion of proposed costs, rates, or expenses must occur only in the cost response section'. A 'Cost Response' section is not included within 'a. through g.' of the 'Proposal Organization' section.

1. If pricing is to be included within a proposal response, should the proposed costs, rates, and expenses be included in the 'Proposal Organization' section of the proposal or provided separately in a second sealed envelope?
2. If pricing is to be included within a proposal response, should the pricing be one lump sum or broken down by tasks?
3. If pricing is to be included within a proposal response, will pricing be included in the Evaluation Process?

Response: This is a qualification-based RFP. Cost is not a requirement of this RFP.

Question: Do you currently have a transition plan; if so will this be a continuation of that plan?

Response: Yes, NMDOT already has a transition plan and the information compiled from the ADA assessment will be added to the existing transition plan.

Question: What is the current database that you have and what is the format?

Response: There is currently no database containing our ADA compliance deficiencies. That is something that will be created by NMDOT once the information is gathered and provided by the offeror.

Question: Will the Contractor have to develop a new database?

Response: No.

Question: In the list of assets provided in the RFP some square footage is missing, will the Contractor have to measure for the missing square footage?

Response: That information will be obtained by the Offeror at the time the inspection is conducted.

Question: Who did the evaluation of sidewalks?

Response: NMDOT contracted with Mandli who had previously provided a video database of NMDOT roads in our right-of-ways. NMDOT hired Mandli to review all of the roadways and determine the barriers within our right-of-ways.

If there are any questions or inquiries in relation to this Addendum No. 2 Offerors may contact Rocio Dominguez at (505) 827-5338 or by email at rocio.dominguez@state.nm.us.

RFP No. 19-31
NON-MANDATORY PRE-PROPOSAL CONFERENCE

**RFP Title: ADA ACCESSIBILITY ANALYSIS OF NMDOT FACILITIES
INCLUDING REST AREAS**

Date: November 1, 2018

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