



NEW MEXICO DEPARTMENT OF TRANSPORTATION
Construction Management Program
Personnel Request Form

Date of Request:		For Official Use Only	
Requestor\Title:		Task No:	
Telephone:		Date R'cvd:	

Instructions: This form must be filled out for each classification requested. Submit the completed form via e-mail to the CMP Administrator, Sarah Sandoval, Construction and Civil Rights Bureau, email: SarahN.Sandoval@state.nm.us

Classification Requested:			
Hourly Rate (\$/hour):		O.T Rate (\$/Hour):	

Qualifications and Skills Required Check all that Apply:	Equipment Requested Check all Equipment Required:	Per Diem:	NMDOT Rates
TTCP Soils Certification TTCP Aggregate Certification TTCP Hot Mix Certification TTCP Nuclear Gage Certification ACI Certification Site Manager ATTSA or ACNM Traffic Management Certification Nicet Level	Vehicle Nuclear Densometer Laptop Computer Cell Phone Concrete Air Meter Concrete Thermometer Concrete Slump Testing Equipment Hot Mix Thermometer	Rate / Hour Rate / Hour Rate / Hour Rate / Day	

Assignment Location:	Start Date:		End Date:	
Supervisor/Title:		Crew No:		District:
Project Office Location:		Phone:		Cell:

Approvals:				
DE / ADE / Bureau Chief:		Date:	Approve	Denied
CCRB Augmentation Admin:		Date:	Approve	Denied

Construction Civil Rights Bureau Use Only: The following personnel have been selected to fill this request.

CONSULTANT	PERSONNEL	Contract No.