

New Mexico Department of Transportation (NMDOT)

Contractor's Certification of Prompt Payment to Non-DBE Suppliers and Fabricators (Certification)

Directions: The Contractor shall complete this Certification every month and submit to the Project Manager via email within 31 Days of receiving each Progress Payment from NMDOT. The Contractor shall also complete this Certification and submit to the Project Manager for zero dollar (\$0.00) Progress Payments, if money is due or payments were made by the Contractor for materials from its Suppliers or Fabricators during the previous month. Unless otherwise directed by the Project Manager, the final form due from the Contractor for the Project Work will be due within 31 Days of receiving its final payment voucher. Please note that the Project Office will request proof of payment on random payments for verification purposes. No additional compensation will be made for this oversight process.

The Project Office shall upload this document into B2GNow. Under the "Docs" tab, use the "Add Document" button, select "Record" field and then use the "Contract: General File" location. The documents should be labeled as "Estimate # XX Supplier List."

Section A: General Information

Project Control Number:

Estimate Number:

For Month/Year:

Estimate Payment Date:

Prime Contractor:

Section C: Notification of Non-Payment or Reduction in Amount Due for Monthly Estimate

The Contractor is required by the Contract (Notice to Contractors titled "Federal Requirements") to notify the NMDOT in all situations when it will not make full prompt payment to its Supplier or Fabricator before the payment becomes due. The Contractor shall summarize those notifications it provided to the NMDOT in this section.

Section D: Notification of Non-Payment or Reduction in Amount Due for Retainage

The Contractor is required to pay all retainage owed to the Supplier, or Fabricator within 30 days of the Progress Payment indicating Acceptance of the completed Subcontract Work, even if the NMDOT continues to withhold retainage from the Prime Contractor. The Contractor shall indicate the reason for not releasing all retainage for each Supplier or Fabricator not paid in this section.

Section E: Contractor's Certification

I hereby certify, to the best of my knowledge and belief, that:

With the exception of those entities listed in Section C and D above, all payments due to Suppliers and Fabricators from payments received from the NMDOT have been timely made and any retainage held on a Supplier's or Fabricators Work has been released, as stated and covered by this certification and signature below, and in accordance with the requirements of this Contract.

Signature and Date

Printed Name and Title