DISTRICT 3

STORMWATER MANAGEMENT PROGRAM

Revised AUGUST 2012
SECTION I. PROGRAM OVERVIEW

The Albuquerque Municipal Separate Storm Sewer System (MS4) is operated by four separate entities; the City of Albuquerque (COA), Albuquerque Metropolitan Arroyo Flood Control Authority (AMAFCA), the University of New Mexico (UNM) and the New Mexico Department of Transportation (NMDOT). Each of these co-permitees has a separate role in the management of storm water and therefore has a separate Storm Water Management Program (SWMP).

The SWMP for the NMDOT is a comprehensive program comprised of various program elements and activities designed to reduce storm water pollution to the maximum extent practicable (MEP) and eliminate prohibited non-storm water discharges in accordance with federal and state laws and regulations.

These laws and regulations are implemented through National Pollutant Discharge Elimination System (NPDES) municipal storm water discharge permits. In December 2003, the Albuquerque MS4 was granted an initial permit from the Environmental Protection Agency (EPA) to discharge storm water into the Rio Grande. In February 2012 this NPDES permit was renewed, effective March 1, 2012. As a requisite of this MS4 permit, the NMDOT is instructed to meet minimum program elements of the permit and to also conduct specific activities to address local urban storm water runoff water quality concerns.

The NMDOT recognizes the importance of effective storm water management and has allocated resources to assist in administering and implementing the program. Management and administration of the NMDOT SWMP is provided by the NMDOT District Three office.

The SWMP which follows is prepared in text format with specific permit requirements formatted in **bold font** with the SWMP directives in following segments of regular text. Following each applicable narrative section of permit requirements is a list and schedule of Measurable Goals.
I.C.5.a  Construction Site Stormwater Runoff Control

A. As described in Part I.C.5.a, the permittee shall, in the Construction Site Stormwater Runoff Control Program, coordinate all departments and boards with jurisdiction over the planning, review, permitting, or approval of public and private construction activities within the permit area to ensure that the program controls or eliminates erosion and maintains sediment on site. The program shall address stormwater management during construction and include in the SWMP a description of the mechanism(s) utilized to comply with each of the following elements:

i) an ongoing program to assess, implement, and enforce the existing program to control stormwater discharges from construction activities that result in a land disturbance of greater than or equal to one (1) acre.

The New Mexico Department of Transportation (NMDOT) has adopted “NPDES Procedures For Construction Projects” included as Appendix A. This document identifies the roles and responsibilities within the department for ensuring the construction stormwater runoff control program controls or eliminates erosion. Additionally the Department utilizes the “NPDES Stormwater Management Guidelines for Construction and Industrial Activities Manual” which has been updated in conjunction with the new Construction General Permit and this permit.

ii) a procedure or system to review, update, and/or enact an ordinance(s) or other appropriate legal authority mechanism, that addresses stormwater runoff from construction sites one (1) acre or greater, to require developers and construction site operators to implement an erosion and sediment control program, control waste and properly dispose of wastes.

The NMDOT does not have the statutory authority to enact ordinances. NMDOT does have ownership control of their Right-of-Way and will utilize existing permitting and construction plan approval process to address stormwater runoff from construction sites. In conjunction with the other Phase 1 permittees, NMDOT will participate in the discussions, inspections, and reviews of the stormwater program and as new or revised requirements are needed will act to implement the necessary changes.

iii) procedures for review of all site plans and pre-construction review meetings that consider stormwater controls or management practices of potential water quality impacts and ensure consistency with local and State sediment and erosion control requirements.

District Three of the NMDOT has practices in place for the review and inspection of highway construction sites (during and after construction) to insure compliance of the EPA NPDES General Permit by the contractor. Plans for control of erosion and sediment, and site discharge are reviewed and approved through the normal plan review process. The approved plans become part of the construction plan set for future onsite inspection during construction. The contractor
is required to develop their own SWPPP for phased construction based on the initial SWPPP information sheet and TESCM sheets developed and provided by the NMDOT (for final stabilization). The NMDOT ensures that all construction projects that exceed one acre in size utilize regulations as stipulated in the EPA -Construction General Permit.

As part of the NMDOT right-of-way and construction permitting process contractors are required to demonstrate their knowledge of and compliance with local and State sediment and erosion control requirements. All construction within NMDOT R-O-W requires construction plan review and approval by NMDOT engineers who are qualified to evaluate erosion control plans and knowledgeable of local GI initiatives. Appendix B contains a copy of the existing Right of Way Construction Permit Application, Storm Water Pollution Prevention Plan Qualification, Access Permit Application and Utility Permit Application.

iv) a procedure for development of an application process whereby the construction site operator describes the sediment and erosion control measures to be taken on the site.

The NMDOT requires the construction site operator to submit their SWPPP for NMDOT review prior to beginning construction. The SWPPP identifies the sediment and erosion control measures to be used and identifies the associated water bodies and any impairments.

v) procedures for site inspection (during construction) and enforcement of control measures, including provisions to ensure proper construction, operation, maintenance, and repair.

The NMDOT has existing procedures for the inspection of all construction activities undertaken with the NMDOT R-O-W which are a part of the “NPDES Procedures for Construction Projects” included in Appendix A. These procedures will be reviewed regularly to assure that responsibilities are clearly identified along with enforcement should the construction site operator fail to comply with the established policies. Currently NMDOT inspects 100% of the construction projects disturbing 1 acre or more with follow-up actions where violations are identified. Records of these inspections are kept in the District office after project completion. Should a site operator fail to comply with the established policies the actions available for enforcement include verbal and written notifications increasing to stopping the construction activity in it’s entirety.

Responsibility for inspection of construction projects lies in the Construction Section of District 3, with the project management group. NMDOT maintenance projects disturbing one acre or more are inspected by the Maintenance Section of District 3.

vi) a procedure for providing education and training for permittee personnel, developers, construction site operators, contractors and supporting personnel.

NMDOT participates with the other Phase 1 permittees and the Associated Contractors of New Mexico (ACNM) in a coordinated training program directed at developer/contractor and owner personnel in the preparation of SWPPPs and the associated requirements. Training is offered on
monthly basis, tailored to meeting local, state and federal regulations for the construction industry. Personnel training records will be included in the NMDOT’s annual permit report.

**vii) procedures for keeping records of and tracking all regulated construction activities within the MS4, i.e. site reviews, inspections, inspection reports, warning letters and other enforcement documents.**

In compliance with the NMDOT “NPDES Procedures for Construction Projects” records are maintained on each of the regulated construction projects including inspection, report, and actions. Inspection reports are prepared by Construction Inspectors and forwarded to the Project Manager and Contractor. Transfer of authority within the NMDOT from Construction to Maintenance is documented by forms, and delegation of authority is also documented in the SWPPP book to ensure responsibility of project managers for tracking of inspection records, warning letters and other enforcement letters until such time as the NOT has been submitted.

**viii) update the “NPDES Stormwater Management Guidelines for Construction and Industrial Activities Manual” to be consistent with promulgated construction and development effluent limitation guidelines.**

The NMDOT has taken the lead role and in cooperation with the other co-permitees has updated the NPDES Stormwater Management Guidelines for Construction and Industrial Activities Manual. This document was revised during the 6 months after issuance of the new Albuquerque 2012 MS4 Phase 1 permit. The revision included several workgroup meetings, workgroup review and comment of regional BMP canvassing, workgroup review and comment of revisions, and inclusion of approximately 20 new BMPs in this document.

**ix) conduct construction site inspections of 100 percent of all installed control measures each year.**

The NMDOT will inspect 100% of the construction site installed stormwater control measures each year. The NMDOT PS&E process (Plans, Specifications, and Estimates) ensures inclusion of TESCP and SWPPP requirements on every appropriate publicly bid project.

**x) include in each annual report, a summary of the number and frequency of site reviews, inspections and enforcement activities that are conducted annually and cumulatively during the permit term.**

The NMDOT will provide a summary of construction projects and enforcement activities that are conducted annually and cumulatively during the permit term in each annual report to EPA.
MEASURABLE GOALS:
Construction Site Stormwater Runoff Control

1. Review NPDES Procedures For Construction Projects procedures with NMDOT Maintenance and Construction staff and revise as necessary as necessary to reflect an improved process for review of projects with NPDES oversight (6 months)
2. Conduct training for NMDOT Districts on 2012 Construction General Permit and new permit requirements for SWPPPs. (1 year)
3. NMDOT will participate in the discussions, inspections, and reviews of the stormwater program and associated ordinances and regulations. As new or revised requirements are needed NMDOT will act to implement the necessary changes. (permit cycle)
4. Review and Revise as necessary all application forms including Right of Way Construction Permit Application, Storm Water Pollution Prevention Plan Qualification, Access Permit Application and Utility Permit Application to ensure these forms require stormwater quality reviews. (3 years)
5. Perform audit of all District 3 Construction Projects during Q4 of 2012 to ensure every appropriate project has a SWPPP.
6. Conduct audit of one construction project per quarter to verify effectiveness of NMDOT construction Site Stormwater Runoff Control program.
7. Include detailed summary of progress in the program in each annual report.
8. Review and revise as necessary the Standard Specifications For Highway and Bridge Construction, Section 603 – Temporary Erosion and Sediment Control. This revision to the standard specifications will address the new Construction General Permit requirements as well as Permit # NMS000101 requirements.

The NMDOT’s jurisdiction is limited to NMDOT owned R-O-W and used for the purpose of meeting transportation needs of the area. Post-Construction Stormwater management in New Development and Redevelopment is interpreted as post construction stormwater management applied to new roadway construction projects and to widening projects on existing roadways.

A. As described in Part I.C.5.b, the permittee shall, in the Post-Construction Stormwater Management in New and Redevelopment Program, coordinate all departments and boards with jurisdiction over the planning, review, permitting, or approval of public and private new development and redevelopment projects/activities within the permit area to ensure the hydrology associated with new development and redeveloped sites mimic the pre-development hydrology of the previously undeveloped site. The program shall address post-construction stormwater management and include the following elements in the SWMP:

i) procedure or system to review and update, as necessary, the existing program to ensure that stormwater controls or management practices for new development and redevelopment practices/activities disturbing greater than or equal to one (1) acre, including projects less than one (1) acre that are part of a larger common plan of development or sale, continue to meet the requirements and objectives of the permit.

District 3 of the NMDOT has a Drainage Engineer that is charged with overseeing NPDES Permit compliance. The Engineer is in regular communication with the Phase 1 co-permitees and is responsible for ensuring the programs and requirements of the NMDOT reflect the current requirements of the permit.

The New Mexico Department of Transportation (NMDOT) has adopted “NPDES Procedures For Construction Projects and Maintenance Projects” included as Appendix A. This document identifies the roles and responsibilities within the department for ensuring the post-construction stormwater runoff control program controls or eliminates erosion. Additionally the Department utilizes the “NPDES Stormwater Management Guidelines for Construction and Industrial Activities Manual” which has been updated in conjunction with the new Construction General Permit and this permit.

ii) procedure or system to review, update, and/or enact an ordinance(s) or other appropriate legal authority mechanism, as necessary to ensure implementation of the SWMP.

The primary mechanism NMDOT has for ensuring compliance with the SWMP is in the construction plan and SWPPP approval process. All construction projects within the NMDOT right-of-way are required to submit the construction drawings and SWPPP, if required, for
NMDOT review and approval. Through construction plan approval, and regular SWPPP inspections NMDOT can verify that the SWMP objectives are being met. Additionally, in conjunction with the other Phase 1 permitees, NMDOT will participate in the discussions, inspections, and reviews of the stormwater program and as new or revise as necessary requirements are needed will act to implement the necessary changes.

iii) assessment of all existing codes, ordinances, planning documents and other applicable regulations, for impediments to the use of green infrastructure practices.

NMDOT will review and assess all existing codes, ordinances, planning documents and other applicable regulations, for impediments to the use of green infrastructure practices. The review will be performed by a committee consisting of knowledgeable NMDOT staff with the assistance of outside consultants and stakeholders within 18 months of the permit effective date. Their findings will be reported within 2 years of the effective permit date.

iv) implementation and enforcement, via ordinance and/or other enforceable mechanism(s), of site design standards that prevent an increase in the one-hundred-year (100-yr), two-hour (2-hr) peak runoff, a change in the time of the peak, or an increase in the total runoff from its pre-development values to ensure the hydrology associated new development and redevelopment sites mimic the pre-development hydrology of the previously undeveloped site.

NMDOT will review and revise as necessary the following design standards and regulations: Drainage Design Criteria, Drainage Design Manual Part I Hydrology, Drainage Design Criteria Part II Hydraulics, to ensure that these documents prevent an increase in the one-hundred-year (100-yr), two-hour (2-hr) peak runoff, a change in the time of the peak, or an increase in the total runoff from its pre-development values to ensure the hydrology associated new development and redevelopment sites mimic the pre-development hydrology of the previously undeveloped site.

v) citations and descriptions of design standards for structural and non-structural controls to control pollutants in stormwater runoff. Include discussion regarding methodology used during design for estimating impacts to water quality and for selecting appropriate structural and non-structural controls.

The NMDOT has completed an update to the NPDES Manual which includes a revised selection of structural BMPs for use in a variety of construction conditions. In preparing the update, a lengthy review of BMP evaluations was prepared drawing from 16 sources including the International Stormwater BMP Database, the Green Highways Partnership Innovative BMP Review, Arizona NEMO – Arid Southwest BMPs, Colorado Flood Control BMP Effectiveness and others. Most of these sources provided assessments of the effectiveness of the BMP for various pollutants. From this review the most effective and appropriate BMPs have been included into the updated manual.
vi) estimation of the number of acres of impervious area (IA) and directly connected impervious area (DCIA).

NMDOT will prepare an estimation of the number of acres of impervious area (IA) and directly connected impervious area (DCIA) using existing mapping and NMDOT R-O-W mapping. This estimate will be presented in the first annual report and updated on an annual basis.

vii) an inventory and priority ranking of MS4-owned property and infrastructure (including public right-of-way) that may have the potential to be retrofitted with control measures designed to control the frequency, volume, and peak intensity of stormwater discharges to and from its MS4.

NMDOT will prepare an inventory and priority ranking of MS4-owned property and infrastructure (including public right-of-way) that may have the potential to be retrofitted with control measures designed to control the frequency, volume, and peak intensity of stormwater discharges to and from its MS4. Beginning with the third year annual report and continuing in each annual report thereafter NMDOT will include a summary of the NMDOT owned properties and infrastructure that have been retrofitted to reduce runoff quantity or intensity.

viii) incorporation of watershed protection elements into all relevant policy and/or planning documents as they come up for regular review, yet no more than five years from the permit effective date.

This element is directed at municipal development and redevelopment and therefore does not apply. Given the linear nature of the NMDOT MS4, there are no policies and/or planning documents related to watershed protection.

Construction projects will be enforced as per the program element in Part 1.C.5.a.

ix) procedures for site inspection and enforcement to ensure proper long-term operation, maintenance, and repair of stormwater management practices that are put into place after the completion of construction projects/activities.

The D3 NMDOT Maintenance Section is responsible for inspection and maintenances of stormwater facilities following construction. This department regularly inspects the NMDOT facilities and performs any maintenance required. The New Mexico Department of Transportation (NMDOT) has adopted “NPDES Procedures For Construction Projects and Maintenance Projects” included as Appendix A.

x) procedure to develop and implement an educational program for project developers regarding designs to control water quality effects from stormwater, and a training program for plan review staff regarding stormwater standards, site design techniques and controls, including training regarding Green Infrastructure practices.

Training directed at Developers and Development Review Staff regarding Green Infrastructure is provided through Low Impact Development and Green Infrastructure Conferences which
were initiated and sponsored by the co-permitees joint educational group called the “Mid Rio Grande Stormwater Quality Team (MRGSQT)”. There is an annual Arid LID conference, which began in Albuquerque in 2010 which offers speakers and training focused on LID and GI. NMDOT will conduct a training in all Districts during 2012 to train NMDOT staff on the new 2012 CGP.

xi) a cumulative listing of the annual modifications made to the Post-Construction Stormwater Management Program during the permit term, and a cumulative listing of annual revisions to administrative procedures made or ordinances enacted during the permit term shall be included in each annual report.

The NMDOT will include a listing of all modifications made to the Post-Construction Stormwater Management Program and a cumulative listing of annual revisions to administrative procedures made or ordinances enacted during the permit term in it’s annual report.
MEASURABLE GOALS:
Post-Construction Stormwater Management in New Development and Redevelopment

1. NMDOT will review and revise as necessary the following design standards and regulations: NMDOT Drainage Design Criteria (June 2007), Drainage Manual Volume I Hydrology, Drainage Design Criteria Part II Hydraulics, to ensure that these documents prevent an increase in the one-hundred-year (100-yr), two-hour (2-hr) peak runoff, a change in the time of the peak, or an increase in the total runoff from its pre-development values to ensure the hydrology associated new development and redevelopment sites mimic the pre-development hydrology of the previously undeveloped site. (1 Year)

2. NMDOT will participate in the discussions, inspections, and reviews of the stormwater program and as new or revised requirements are needed will act to implement the necessary changes. (6 months)


4. NMDOT will conduct trainings in all NMDOT Districts during 2012 to train NMDOT staff on the new 2012 CGP. Ongoing training will be accomplished through AGC courses throughout the permit cycle.

5. Review and revise as necessary the New Mexico Department of Transportation (NMDOT) “NPDES Procedures For Construction Projects and Maintenance Projects” included as Appendix A. (Permit Cycle)

6. Perform audit of all District 3 Construction Projects during Q4 of 2012 to ensure every appropriate project includes appropriate post-construction stormwater management in new and reconstruction projects.

7. NMDOT will review and assess all existing codes, ordinances, planning documents and other applicable regulations, for impediments to the use of green infrastructure practices. (2 years)

8. NMDOT will prepare an estimation of the number of acres of impervious area (IA) and directly connected impervious area (DCIA) using existing mapping and NMDOT R-O-W mapping. This estimate will be presented in the first annual report and updated on an annual basis.

I.C.5.c: Pollution Prevention/Good Housekeeping for Municipal/Co-Permitee Operations

A. As described in Part I.C.5.c, the permittee shall review and enhance their current pollution prevention practices and develop new source control procedures to control the amount of pollutants in stormwater contributing to or discharging from its MS4. The program shall include the additional requirements listed in Part 1.C.5.c for each of the below SWMP elements:

i) Maintenance activities, maintenance schedules, and long-term inspection procedures for measures to control floatables and other pollutants.

NMDOT will, within one year of SWMP approval, produce an updated list of all stormwater quality facilities by drainage basin, including location and description along with a schedule to inspect and maintain these structures per an assigned schedule.

The NMDOT has in place processes to encourage recycling and proper waste disposal for all of its owned facilities to control the occurrence of floatables and other pollutants.

ii) measures to control or eliminate the discharge of pollutants from streets, roads, highways, municipal parking lots, maintenance and storage yards, waste transfer stations, fleet or maintenance shops with outdoor storage areas, and salt and sand storage locations and snow disposal areas.

NMDOT will implement measures to control or eliminate the discharge of pollutants from streets, roads, highways, municipal parking lots, maintenance and storage yards, waste transfer stations, fleet or maintenance shops with outdoor storage areas, and salt and sand storage locations and snow disposal areas. Specific procedures will be developed during the first year of the permit to address discharge of pollutants from the DOTs facilities.

NMDOT has defined procedures for managing roadside vegetation to encourage adequate vegetative coverage to minimize erosion. These procedures are included in the NMDOT Roadside Vegetation Management Handbook.

iii) procedures to properly dispose of waste removed from the MS4 and municipal operations, including dredge spoil, accumulated sediments, floatables, and other debris.

The District Three office of the NMDOT has several operations/maintenance facilities, listed below, with specific procedures for handling the waste generated form those facilities.

1) District Three Office Complex: All waste from this site is currently disposed of at a COA Landfill. Liquid waste from automobiles and machinery, such as motor oil, transmission oil, and anti-freeze are stored in compliance with the NMED Hazard Waste Bureau Standards and then disposed of via contract.
2) District Three Hilltop Construction Office: This administrative office has no equipments associated with it, generates typical office type waste which is managed by the city’s solid waste collection program.

3) District Three Maintenance Patrol Yards (total of 2 facilities under the MS4 Phase 1 permit); All waste from this site is currently disposed of at a COA Landfill. Liquid waste from automobiles and machinery, such as motor oil, transmission oil, and anti-freeze are stored in compliance with the NMED Hazard Waste Bureau Standards and then disposed of via contract.

iv) procedure to insure that new flood management projects are assessed for impacts on water quality and existing projects are reassessed for incorporation of additional water quality protection devices or practices.

NMDOT does not develop flood management projects. This work is normally performed by the other co-permitees (AMAFCA and City of Albuquerque). If requested, the NMDOT will assist the other co-permitees in the evaluation of these projects as well as the review of existing flood control projects adjacent to or impacted by the NMDOT facilities.

v) procedures to control the discharge of pollutants related to: 1) the storage and application of pesticides, herbicides, and fertilizers applied by the permittee’s employees or contractors, to public right-of-ways, parks, and other municipal property; and 2) commercial application and distribution of pesticides, herbicides, and fertilizers where permittee(s) hold jurisdiction over lands not directly owned by that entity (e.g., Incorporated city).

The NMDOT is authorized under the EPA Pesticide General permit and has prepared its Pesticide Discharge Management Plan (PDMP). The PDMP spells out the procedures for the application and control of pesticides, herbicides and fertilizers used by NMDOT. The procedures include the following:

- All Herbicide Applicators are licensed through the New Mexico Department of Agriculture.
- Each Applicator follows all rules and regulations required by State Law and FIFRA. Each Applicator follows all manufacture labels and MSDS sheets regarding the application of the herbicide utilized.
- Each Applicator ensures equipment is kept in proper operating condition and calibrated as needed. Each piece of equipment has PPE (Personal Protective Equipment) as well as items to clean/prevent leaks, spills, or other unintended discharges.
- To be consistent with all applicable federal requirements, each Applicator utilizes the National Weather Service for information on temperature, and precipitation. They also utilize a wind speed instrument to obtain information on wind speed.
vi) procedures to control industrial runoff from facilities owned or operated by the permittees and ultimately discharge to the MS4.

The NMDOT will perform a survey of the three facilities which have an industrial nature and identify improvement necessary to control pollutants from contaminating the runoff. Where necessary, specific operational procedures will be prepared to insure proper handling of potential pollutants.

vii) development and implementation of an employee training program to incorporate pollution prevention and good housekeeping techniques into everyday operations and maintenance activities, including development of a tracking procedure.

NMDOT will review existing training programs to insure that pollution prevention and good housekeeping techniques are incorporated into the program. A tracking procedure will be utilized to insure all employees receive the available training. Scheduling of employee training will consider turnover rates to minimize the opportunity for untrained employee incidents.

I.C.5.d: Industrial and High Strength Runoff (Note: If no such facilities are in a co-permitee’s jurisdiction, that co-permitee may certify that this program element does not apply)

There are no Industrial or High Strength Facilities located within the NMDOT Right-of Way and therefore this element does not apply.
MEASURABLE GOALS
Pollution Prevention/Good Housekeeping for Municipal/Co-Permittee Operations

1. NMDOT will, within one year of SWMP approval, produce an updated list of all stormwater quality facilities by drainage basin, including location and description along with a schedule to inspect and maintain these structures per an assigned schedule. (1 Year)
2. Create Site Specific SWPPPs for three facilities in District 3. (2 years)
3. Compile and review all existing maintenance/cleaning procedures and schedules for three facilities. (2 years)
4. Create maintenance/cleaning procedures for any facilities without existing procedures. (permit cycle)
5. Implement maintenance/cleaning procedures for three facilities. (permit cycle)
6. Create NMDOT Facility Inspection Report template (1 year)
7. Perform annual inspections of all District 3 facilities for NPDES compliance. (permit cycle)
I.C.5.e: Illicit Discharges and Improper Disposal

A. As described in Part I.C.5.e, the permittees shall implement and enforce an illicit discharge detection and elimination (IDDE) program to systematically detect and eliminate illicit discharges (as defined at 40 CFR 122.26(b)(2)) entering the MS4, and to implement defined procedures to prevent illicit connections and illegal dumping into the MS4. The following elements shall be included in the SWMP and comply with the schedules contained in Table I.D:

(i) The permittees shall prohibit through ordinance or other regulatory mechanism, non-stormwater discharges into the storm sewer system and implementation of appropriate enforcement procedures and actions (including enforcement escalation procedures for recalcitrant or repeat offenders)

(ii) The sources of non-stormwater listed in Part I.A.3 of this permit need not be eliminated from discharging to the MS4 provided that the permittee determines that these discharges are not significant contributors of pollutants to the MS4.

(iii) The permittee shall review complaint records for the past permit term and develop a targeted source reduction program for those categories of illicit discharge/improper disposal incidents, that have occurred more than twice in two (2) or more years from different locations

(iv) The permittee (NMDOT) shall review within six (6) months, and expeditiously revise as necessary, within no more than two (2) years, the existing permitting/certification program to ensure that any entity applying for the use of Right of Way implements controls in their construction and maintenance procedures to control pollutants entering the MS4.

(v) The Illicit Discharge Detection and Elimination (IDDE) program shall be a written document revised as necessary to be inclusive of the elements described below.

   (1) The permittee shall maintain adequate legal authority to implement the IDDE program to prohibit illicit discharges and investigate suspected illicit discharges.

   (2) The permittees shall maintain a map of their portion of the MS4 identifying all discharge points into waters of the United State

   (3) The permittee shall implement specific inspection, screening, monitoring and response/enforcement activities to support the permittee’s required assessments of its SWMP, and to complete requirements of the IDDE Program.

   (4) Methods for informing the general public of hazards associated with illegal discharges and improper disposal of waste, including training for public employees.
NMDOT shall develop and implement an Illicit Discharges Management Program and expand the program into the Phase II permit coverage areas. This program shall include the following program areas.

1) **Prevention of Illicit Discharges and Improper Disposal.**

NMDOT shall continue to implement an ongoing program to detect and remove (or advise the discharger to the MS4 to obtain a separate NPDES permit for) illicit discharges and improperly disposed materials into the MS4 in accordance with this program. The permittee shall notify NMED of dischargers to the MS4 that need a separate NPDES permit.

a) NMDOT shall continue to implement its current procedures for issuing NMDOT Utility Permits to ensure that proper procedures are in place to prevent the illegal connection to NMDOT’s MS4 of any non-stormwater discharges.

b) NMDOT shall continue to notify individuals applying for Utility Permits of the prohibition of discharging any non-stormwater discharges (except those identified in c below), and refer them to NMED if a separate NPDES permit is needed. Prohibited pollutants include, but are not limited to, used motor vehicle fluids and household wastes.

c) Unless identified by either the EPA, NMED, or the Department as significant sources of pollutants to the waters of the state, the following non-stormwater discharges need not be prohibited from entering the MS4: landscape irrigation, diverted stream flows, rising ground waters, uncontaminated ground water infiltration to separate storm sewers, uncontaminated pumped ground water, discharges from potable water sources, foundation drains, air conditioning condensation, irrigation water, springs, water from crawl space pumps, footing drains, lawn watering, individual residential car washing, individual residential swimming pool and hot tub discharges, individual residential street washing, water-line flushing, flows from riparian habitats and wetlands, flows from emergency fire fighting activities, and water incidental to street sweeping (including associated side walks and medians) and that is not associated with construction. Discharges from these sources may still require separate NPDES permit coverage to be obtained by the discharger.

2) **Ongoing Field Screening.**

NMDOT shall continue to implement a program to screen the MS4 for illicit discharges, illegal dumping, and illicit connections in response to citizen (members of the general public) complaints and NMDOT staff observations. Program elements will include the following:

a) The permittee shall identify the location of new and not previously identified existing storm sewer outfalls discharging into any state waters that are within the permit coverage areas and are NMDOT’s jurisdiction. It is not necessary for NMDOT to repeat surveys of areas that have already been investigated if it is reasonably believed that all MS4 outfalls (both minor and major) have already been mapped. NMDOT will perform the outfall mapping per the schedule.
outlined below and will include submittals to EPA as indicated. Occurrences of significant levels of pollutants observed during the inventory shall be investigated within 48 hours.

b) Within **12 months** of the permit effective date, NMDOT will coordinate internally and with outside entities to determine the efforts already performed to map outfalls along NMDOT right-of-ways, gather the existing data of relevant mapping efforts, and formulate a systematic method and procedures to perform the mapping and tracking of outfalls.

c) Outfalls shall be mapped for 25 percent of the permit coverage areas (total of 25 percent). This will be completed within **24 months** of the permit effective date.

d) Outfalls shall be mapped for an additional 25 percent of the permit coverage areas (total of 50 percent). This will be completed within **36 months** of the permit effective date.

e) Outfalls shall be mapped for an additional 25 percent of the permit coverage areas (total of 75 percent). This will be completed within **48 months** of the permit effective date.

f) Outfalls shall be mapped for the remaining 25 percent of the permit coverage areas (total of 100 percent). This will be completed within **60 months** of the permit effective date.

h) The permittee shall continue to respond appropriately to citizen complaints and NMDOT staff observations of illicit discharges, illegal dumping and illicit connections. The permittee shall use NMDOT maintenance staff to observe and scrutinize NMDOT’s MS4 and outfalls for illicit discharges, illegal dumping and illicit connections, during their routine duties. Such employees will receive adequate training as needed. NMDOT shall include a summary of such training in the Annual Reports.

3) **Investigation of Suspected Illicit Discharges.**

NMDOT shall continue to implement a program to investigate and identify suspected sources of illicit connections and improper disposal. Program elements shall include the following:

a) NMDOT shall continue to implement the program to investigate and identify suspected sources of illicit connections and improper disposal in the Phase I permit coverage areas.

b) NMDOT shall re-evaluate and modify, as appropriate, the existing procedures for tracing and removing the source of an illicit discharge within the entire permit coverage area. This will be completed within **12 months** of the permit effective date.

c) NMDOT shall develop and implement a program to train identified personnel who can respond to reports of illicit discharges in permit coverage areas and are qualified to perform field screening and on the procedures for tracing and removing illicit discharges.

4) **Procedures to Prevent, Contain and Respond to Spills.**

NMDOT shall continue to implement its current program to prevent, contain and respond to spills caused by NMDOT that may discharge into the MS4, in accordance with this program area. Spills caused by other parties are the responsibility of the other party; however, if no
responsible party has been identified, NMDOT will immediately notify the NM State Police who have jurisdiction over hazard waste spills.

5) **Public Education**
The Public education component of the IDDE requirements will be included in the Public Education MCM.

6) **Public Involvement.**
The Public involvement component of the IDDE requirements will be included in the Public involvement MCM.
MEASURABLE GOALS:
Illicit Discharges and Improper Disposal

1. NMDOT will create an Illicit Discharge Inspection Form for use in the field. (1 year)
2. Review complaint records for the past permit term and develop a targeted source reduction program for those illicit discharge/improper disposal incidents that have occurred more than twice in two (2) or more years from different locations.
3. Review within six (6) months the existing permitting/certification program to ensure that any entity applying for the use of Right of Way implements controls in their construction and maintenance procedures to control pollutants entering the MS4.
4. Maintain a map of their portion of the MS4 identifying all discharge points into waters of the United States and into major drainage channels draining more than twenty (20) percent of the MS4 area.
5. Update a written systematic procedure for system screening, follow-up activities to locate source of suspected illicit discharges, or improper disposal, eliminating or requiring elimination of illicit discharges and to document the elimination of the illicit connection or discharge.( 6 months)
6. Develop and submit to EPA and NMED (and Pueblo of Sandia for North Diversion Channel), an initial priority ranking of the MS4 catchments or basins.
7. Outfalls shall be mapped for 25 percent of the permit coverage areas within 2 years, 50% within 3 years, 75% within 4 years, and 100% within 5 years.
I.C.5.f: Control of Floatables Discharges

1) synthesize findings from the 2005 AMAFCA/COA Floatable and Gross Pollutant Study to develop a schedule for implementation of controls or additional study.

The NMDOT will continue to participate in this floatables analysis and to provide collection/removal data to the co-permittee group.

2) estimate the annual volume of floatables and trash removed from each control facility and characterize the floatable type.

The NMDOT will continue to estimate the amount of floatables and trash removed from each control facility. The floatables will be characterized and reported in each annual report.
MEASURABLE GOALS:
Control of Floatables Discharges

1. Continue to participate in co-permittee efforts to synthesize findings from the 2005 AMAFCA/COA Floatable and Gross Pollutant Study to develop a schedule for implementation of controls or additional study.
2. The NMDOT will continue to estimate the amount of floatables and trash removed from each control facility. The floatables will be characterized and reported in each annual report.
I.C.5.g: Waste Collection Programs

A. As described in Part I.C.5.i, the permittee shall enhance programs for collecting motor vehicle fluids and household hazardous waste materials by:
1) increasing the frequency of collection days hosted.
2) expanding programs to include commercial fats, and oils and greases.
3) coordinating program efforts between applicable permittee departments.

NMDOT does not provide waste collection programs for households and/or businesses. NMDOT does manage waste collection from its own facilities. Management of these programs is addressed under Pollution Prevention/Good Housekeeping for Municipal/Co-Permittee Operations. There are no commercial facilities located within the NMDOT Right-of-Way.
I.C.5.h: Spill Prevention and Response

A. The permittee shall continue implementation of the program to prevent, contain, and respond to spills that may discharge into the MS4, and enhance as necessary.
(i) Where discharge of material resulting from a spill is necessary to prevent loss of life, personal injury, or severe property damage, the permittee(s) shall take, or insure the party responsible for the spill takes, all reasonable steps to control or prevent any adverse effects to human health or the environment.
(ii) The spill response program may include a combination of spill response actions by the permittee(s) (and/or another public or private entity), and legal requirements for private entities within the permittee's municipal jurisdiction.

The NMDOT follows state ordinance in relation to spill prevention and response. NMDOT Patrol personnel are provided with the “2000 Emergency Response Guidebook”.

I.C.5.i: Public Education and Outreach on Stormwater Impacts

A. As described in Part I.C.5.k i, the existing Public Education and Outreach Program shall be modified to include:
1) a detailed description of the program and outreach activities, including methods for disseminating information; target audiences; target pollutants and sources addressed in the program; how target pollutants and sources were selected; estimation of people with whom you intend to communicate; and a schedule and/or frequency of activities.
2) a plan to target outreach to stakeholders listed in Part I.C.5.k i(v)(5).
3) the development and implementation of a program to promote, publicize and facilitate the use of green infrastructure practices.
4) an examination of impediments to implementing an integrated public education program regarding litter reduction, recycling and proper disposal, and green infrastructure practices.
5) a plan to leverage resources by combining outreach efforts with small MS4s in the Albuquerque Urbanized area.

NMDOT, in conjunction with the other co-permittees and members of the MRGSQT will endeavor to identify and examine impediments in implementing an integrated public education program regarding litter reduction, recycling and proper disposal, and green infrastructure practices in the middle Rio Grande area of New Mexico. The NMDOT is a participant in the promotion and education of green infrastructure through the Green Infrastructure & Low Impact Development Workshops presented around New Mexico sponsored by the Middle Rio Grande Stormwater Team (primarily the co-permittees). To date there have been three workshops in the Albuquerque area and two in Las Cruces.

NMDOT continues to be a financial contributor and active board member of the Mid Rio Grande Stormwater Quality Team. The team was formed in 2004 to cooperatively educate and reach out to residents about how they can reduce stormwater pollution to help “Keep the Rio Grand!” The team includes the Albuquerque Metropolitan Arroyo Flood Control Authority, Bernalillo County, the City of Albuquerque, the Ciudad Soil and Water Conservation District, the Southern Sandoval County Arroyo Flood Control Authority, the University of New Mexico and the New Mexico Department of Transportation.

The team provides regular information advertisement via radio announcements, television segments, and brochure distribution. This year the team is sponsoring 10 local elementary classrooms to participate in the RiverXchange. RiverXchange is an innovative, year-long project developed in New Mexico which educates fifth graders on river water issues and links them with other fifth-graders from throughout the world through interactive class wikis (social networks).
In addition to joint efforts with the team, NMDOT will continue to work with the other co-permitees and the smaller MS4s to create a specific plan that combines the efforts and resources of the various groups to compliment and expand the education program as follows:

a) NMDOT shall continue to implement its existing educational activities to promote and facilitate reporting by the NMDOT employees and the general public of the presence of illicit connections, illicit discharges, or illegal dumping of materials into the NMDOT MS4.

b) NMDOT shall re-evaluate and revise as necessary, then implement its program to promote and communicate to NMDOT employees about the proper use, collection, recycle, reuse, and proper disposal of used motor vehicle fluids (at a minimum, oil and antifreeze) and toxic materials (including paint, solvents, pesticides, herbicides and other hazardous materials) used in NMDOT operations.

c) NMDOT, in conjunction with the co-permitees, shall provide relevant information on the Storm Water Team web site to inform businesses and the general public of the impacts of illegal discharges and improper disposal of waste. The Storm Water Team shall update its water quality web site to include any new illicit discharge brochures, updated brochures for utility permittees, and any other materials that are developed by NMDOT that concern illicit discharges.

d) NMDOT shall develop and implement training sessions for NMDOT staff on the requirements of the MS4 permit and associated NMDOT programs.
MEASURABLE GOALS
Public Education and Outreach on Stormwater Impacts

NMDOT will continue to fund and participate in the Mid Rio Grande Stormwater Quality Team. It is the understanding of the NMDOT that the activities described above satisfy the requirements of this permit and bring the NMDOT into compliance with this MCM.
I.C.5.j: Public Involvement and Participation

A. As described in Part I.C.5.l, the permittee shall:
1) develop and implement a plan to encourage public involvement and provide opportunities for participation in the review, modification and implementation of the SWMP.
2) develop and implement a process by which public comments to the plan are received and reviewed by person(s) responsible for the SWMP.
3) make the SWMP available to the public and to the operator of any MS4 or Tribal Authority receiving discharges from the MS4.

NMDOT shall implement a program to receive feedback from the general (second level) public. The program shall include the following:

a) NMDOT shall continue to comply with applicable State and local public notice requirements.

b) Within 12 months of the permit effective date, NMDOT shall identify key stakeholder groups that would have an interest in NMDOT's Stormwater Management Programs and evaluate mechanisms for public and stakeholder involvement.

c) Within 12 months of the permit effective date, NMDOT will develop an electronic feedback form on (or linked to) the NMDOT web site, and also evaluate such mechanisms as direct communication with identified stakeholders, informational presentations to the Transportation Commission and other feasible mechanisms.

d) Within 24 months of the permit effective date, NMDOT shall implement the chosen mechanism(s) for public involvement.
MEASURABLE GOALS
Public Involvement and Participation

1. NMDOT shall identify key stakeholder groups that would have an interest in NMDOT's Stormwater Management Programs and evaluate mechanisms for public and stakeholder involvement. (1 year)

2. NMDOT will develop an electronic feedback form on (or linked to) the NMDOT website, and also evaluate such mechanisms as direct communication with identified stakeholders, informational presentations to the Transportation Commission and other feasible mechanisms. (1 year)

3. NMDOT shall implement the chosen mechanism(s) for public involvement. (2 years)
TABLE II.A.: Discharges to Impaired Waters – Implementation of New bacteria TMDL, Approved by EPA on June 30, 2010

A. Revision of Bacteria Target Values per the New TMDL. Review the current program, revise target values, adopt the new E. coli waste load allocations as measurable goals for the SWMP.
1) Submit certification of completion of review and revisions.

B. Revision of Monitoring Program per the new TMDL. The revised monitoring program must:
1) Use E. coli as the indicator parameter.
2) Provide information on discharges from all portions of the MS4 assigned a Waste Load Allocation (WLA) under the TMDL. The monitoring program may be a cooperative effort, may sample a portion of the system each year, and may include in-stream measure. Must include the entire systems over the term of the permit.
3) Submit certification of completion of review and revisions.

C. Implementation of Revised Monitoring Program under the E. coli TMDL monitoring program. Commence monitoring

MEASURABLE GOALS
Discharges to Impaired Waters – Implementation of New bacteria TMDL, Approved by EPA on June 30, 2010

1. NMDOT will revise as necessary SWPPP information sheet utilized by NMDOT Engineers when preparing SWPPPs. Revised SWPPP information sheet will include links to New bacteria TMDL and ensure that new projects which might affect this reach of the Middle Rio Grande will design SWPPs appropriately. (1 year)
2. NMDOT has previously submitted a bacterial control plan.
3. NMDOT will continue to financially contribute to the co-permittee monitoring program. (Permit Cycle)
Table III
Compliance with Water Quality Standards Requirement – Dissolved Oxygen

Table IV
Compliance with Water Quality Standards Requirement – Investigation and Reduction of PCBs in the San Jose Drain and North Diversion Channel

Table V
Compliance with Water Quality Standards Requirement – Temperature

Table VI
U.S. Fish and Wildlife Service Biological Opinion Requirements

Table VII
Floatables Monitoring

Table IX
Wet Weather Screening of MS4

Table X
Dry Weather Discharge Screening of MS4

Table XI
Impaired Receiving Waters Wet Weather Assessment of Potential Water Quality Impacts
MEASURABLE GOALS
Table III – Table XI

The NMDOT will continue to financially contribute to the ongoing monitoring and screening program through the USGS cooperative sampling program. The NMDOT will continue to be an active partner in the activities required by Tables III – XI and will continue to assist the MS4 co-permitees where NMDOT partnering is required.
NMDOT
District Three

NPDES Procedures
For
Construction Projects
Revised 8-14-12

GENERAL OFFICE:
• On completion of Planning Specification and Estimate (PS&E) and corrections to
  construction plans, the Project Development Engineers (PDE) will compile a Storm
  Water Pollution Prevention Plan (SWPPP) & TESCP package and place in plans.
• No (SWPPP) package and Notice of Intent (NOI) is required for projects with less than
  one acre of earth disturbance. If the project site has less than one acre of earth
  disturbance, but cross/drain into live streams, Temporary Erosion & Sediment Control
  Measure (TESCM) is still required.
• When one acre of earth or more is to be disturbed a SWPPP and NOI is required.

DISTRICT ENGINEER:
• The NOI will be prepared by the ADE or designee (usually the Project Manager) and will
  then be entered it into the EPA's online form. Once entry is complete, the NOI will
  automatically be submitted to the District Engineer's office for electronic approval. The
  NOI must be electronically submitted to the EPA for fourteen (14) days prior to
  construction activities. If no notification is received from the EPA during this fourteen
  day review period the NOI may be considered complete.

CONSTRUCTION CONTRACTOR:
• The Contractor is also required to submit an NOI to the EPA such that the NOI is posted
  on the EPA website as "Active" prior to commencement of any construction activities on
  the project site. Proof of this must be supplied to the Project Manager prior to the
  commencement of any work.
• The contractor is responsible for submitting a separate and stand-alone SWPPP and NOI
  for borrow and project yard sites. NMDOT will not become a co-permittee for contractor
  borrow and project yard sites.
• The contractor is to provide a complete SWPPP based on the TESCP to the Project
  Manager for Approval. If the contractor accepts the TESCP as shown in the contract
  plans, the agreement shall be in writing, and a letter presented to the Project Manager
  stating that the proposed TESCP from the plans will be utilized. The contractor shall
  modify the TESCP to fit a revised construction sequence. If the TESCP is modified, the
  Contractor must then submit the modified SWPPP package to the Project Manager for
  approval.
• The Project Manager, once he/she approves the SWPPP, will attach a signed letter to the SWPPP stating that he/she approved the document.

• The Contractor will post a notice at the entrance of the project stating:
  1. Permit Number
  2. Name and phone number of local contact(s)
  3. Brief description of the project
  4. Location of SWPPP if not on site

  This sign must be posted conspicuously at a safe, publicly accessible location in close proximity to the project site. The notice must be located so that it is visible from the public road that is nearest to the active part of the construction site, and it must use a font large enough to be readily viewed from a public right-of-way.

• The Contractor will secure an area for a rainfall gauge/meter at the construction site and will install all the necessary equipment.

• The Contractor will document rainfall measurement daily.

• The Department will assign a SWPPP Qualified person to accompany the Contractor on inspections of the job site in accordance with the timeline dictated by the SWPPP. Inspection reports shall be filled out and signed by the Department representative for each inspection. These reports shall be filed in the SWPPP.

• The Department shall assure that their inspectors are officially 'Qualified Personnel' with regards to NPDES and will assure that all NPDES measures are kept up and in compliance prior to turning them over to Maintenance.

• The Contractor will modify the SWPPP to match field conditions or construction phasing throughout the duration of the project.

• The Department shall advise the appropriate AMS, Maintenance ADE, and respective patrol foreman of the scheduled final inspection. If there are scheduling conflicts for the final inspection, the Construction crew may come up with a separate time to meet with the Maintenance staff to discuss the features and the transfer of the SWPPP.

• The Project Manager or his/her designee must sign off on a Construction/Maintenance in-house NPDES transfer form when all exemptions on final inspection are corrected. This form will serve as an official record of the transfer of liability from the Contractor to the Department Maintenance Section.

• Upon NMDOT's acceptance of the final inspection, the Contractor must submit an NOT to EPA with a copy to the Project Manager.

  NOTE: Please do not confuse the Contractor's NOT with the NMDOT's NOT. At least two NOIs and two NOTs are required for every construction project. The Contractor's NOI and NOT are submitted as the operator with daily control of site conditions of the facility. NMDOT's NOI and NOT are submitted as the operator with control over plans.

• Project Manager or designee will provide the SWPPP notebook at the time of the Final Inspection to include the following:
  1. Copy of NMDOT and Contractor's NOI
  2. Copy of EPA Permit number form
  3. Copy of Construction/Maintenance NPDES transfer form
  4. Copy of Contractor's NOT
  5. Appropriate P&P sheets, SWPPP, TESCP from as-built plans, and listing of CMEs throughout project, and inspection reports.
MAINTENANCE:

- Patrol Foreman, AMS, and ADE should attend final inspection of project with Construction personnel; at this time, any and all deficiencies should be noted. If acceptable, the Patrol Foreman and the Project Manager will sign the in-house Construction/Maintenance NPDES form (This form is to be inserted into the SWPPP). The Project Manager will email the current NPDES Inspection Report with station/location to the Maintenance Management Analyst and Patrol Foreman. The Patrol Foreman and Project Manager will schedule a field review to locate all BMP structures that are to be inspected.

- When the Construction/Maintenance NPDES form has been signed, Construction will provide to the Maintenance Management Analyst the SWPPP to include the following:
  1. Copy of NMDOT and Contractor's Notice of Intent (NOI)
  2. Copy of the EPA Tracking number form
  3. Copy of Construction maintenance record(s)
  4. Copy of the Construction/Maintenance NPDES form
  5. Copy of the Contractor's Notice of Termination (NOT)
  6. Appropriate P&P sheets and listing of construction/maintenance easements (CMEs) throughout project
  7. Management Analyst includes Authorization Letters in SWPPP upon DE signature

- Maintenance personnel will be responsible for:
  1. Routine inspection of the site every 30 days after construction activities have ceased and final stabilization is implemented. If construction activities are re-initiated, inspections must be held at least once every 7 calendar days; or once every 14 calendar days and within 24 hours of the occurrence of a storm event of 0.25 inches or greater.
  2. Assign personnel to perform corrective work, if necessary. Corrective reporting and work must be completed within 7 days of inspection.
  3. Prepare and maintain required NMDOT SWPPP INSPECTION AND MAINTENANCE REPORTS. Send original signed report to the Maintenance Management Analyst.
  4. The Patrol Forman, Authorized Inspector, Project Manager, and Management Analyst will perform a field inspection when 70% of original vegetation has been obtained.
  5. The Management Analyst will prepare an eNOT when the 70% is obtained for the DE’s electronic approval and submit the eNOT to EPA.
  6. Remove NPDES features(s) and notify Maintenance Management Analyst.
  7. The SWPPP will reside in the Management Analyst Office for three years following the date of the NOT.
NOTE: If any modifications are made prior to submitting the NOT to any structure or if new structures are added, such as gabion rock, rock plating, check dams, etc., the SWPPP must be modified, noting all changes.

When maintenance projects are started, the maintenance crew assigned will install (secure) an area for a rainfall gauge meter at the maintenance site and will have the same NPDES responsibilities as a construction project.
NMDOT
District Three
NPDES Procedures
For
Maintenance Projects
Revised 8-14-12

DISTRICT TECHNICAL SUPPORT: (Maintenance/book Projects Only)
- District Technical support will prepare maintenance/book projects
- On completion of maintenance plans for corrective work proposed by the Assistant District Engineer (ADE) or designee, the District Tech Support Engineer (TSE), in conjunction with the ADE or designee, will compile the SWPPP package and send an original to the Area Maintenance Superintendent (AMS) and crew supervisor assigned the project.
- The Management Analyst (MA) with assistance from Technical Support Staff will prepare NOI and submit to the ADE. The ADE will review for continuity and submit to the DE office for online entry and electronic signature to EPA.
- A Notice to Proceed (NTP) will be provided by the ADE to the AMS and the crew supervisor assigned to the project.
- The ADE, AMS, Authorized Inspector, and MA will perform a field inspection to determine if EPA guidelines have been met.
- The Management Analyst with ADE concurrence, will prepare an eNOT when EPA guidelines have been met for the DE's electronic signature and submit eNOT to EPA.

MAINTENANCE CREW SUPERVISORS: (Patrol or District Crew Projects)
- On any maintenance activity that will disturb more than 1 acre (8.5 ft wide by 1 mile) the crew supervisor will notify the AMS.

AREA MAINTENANCE SUPERINTENDENT:
- The AMS will notify the ADE of maintenance activity that will disturb more than 1 acre.

ASSISTANT DISTRICT ENGINEER:
- Will determine, with tech Support assistance, how a SWPPP will be compiled and will provide an original to the AMS and crew supervisor.
- Under ADE guidance the MA will prepare eNOI. The ADE will review for continuity and submit to the DE office for online entry and electronic signature to EPA.
- A Notice to Proceed (NTP) will be provided by the ADE to the AMS and the crew supervisor assigned to the project.
- The ADE, AMS, and MA will perform a field inspection to determine if EPA Guidelines have been met to file the eNOT.
• The Management Analyst will prepare an eNOT, when EPA Guidelines have been met, for the DE's electronic signature and submit the eNOT to EPA.

MAINTENANCE:
• Maintenance personnel will be responsible for:
  1. Routine inspection of the NPDES feature(s) every 14 days and after each rainfall of 0.25 inches or greater. The patrol foreman or his designee will document rainfall measurement from the nearest rainfall gauge. If rainfall amount is 0.25 inches or greater, an inspection of each NPDES must be performed within 24 hours.
  2. Assign personnel to perform corrective work, if necessary. Corrective work must be completed within 7 days of inspection.
  3. Prepare and maintain required NMDOT SWPPP Inspection and Maintenance Reports. Send copy to the Maintenance Management Analyst.
  4. The ADE - Maintenance, Patrol Forman, Authorized Inspector, Project Manager, and Management Analyst will perform a field inspection when EPA Guidelines have been met. The Management Analyst will then prepare an eNOT for the DE's signature and submit eNOT to EPA.
  5. Remove NPDES features(s) and notify Maintenance Management Analyst.
  6. The SWPPP will reside in the Management Analyst Office for three years following the date of the eNOT. After the three years the SWPPP will be disposed of.

NOTE: If any modifications are made prior to submitting the eNOT to any structure or if new structures are added, such as gabion rock, rock plating, check dams, etc., the SWPPP must be modified, noting all changes.

When maintenance projects are started, the maintenance crew assigned will install (secure) an area for a rainfall gauge meter at the maintenance site and will have the same NPDES responsibilities as described in NMDOT specifications.
APPENDIX B
New Mexico Department of Transportation
Storm Water Pollution Prevention Plan Qualification

Control Number:  Project Number:

Termini:

Contractor:
Address:
Phone No:

List of SWPPP Competent Person(s) on the Project:

<table>
<thead>
<tr>
<th>Name</th>
<th>Certificate Number</th>
<th>Expiration Date</th>
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Please attach copies of SWPPP Competent Person Training Certificate.

Name of person filling out the form: _____

Signature: ___________________________ Date: _____
APPLICATION FOR PERMIT TO INSTALL UTILITY FACILITIES
WITHIN PUBLIC RIGHT OF WAY

TO: NEW MEXICO DEPARTMENT OF TRANSPORTATION
P.O. BOX 1149
SANTA FE, NEW MEXICO 87503

1. Pursuant to New Mexico Statutes Annotated, 1953 Compilation, Section 55-7-19 and 55-2-7, the undersigned

Address:

Herein makes application to use Highway right of way to install:

Size and Type of Facility:

In the following location: NMDOT PROJECT: ________________________ STATE ROAD # ________________________

Mile Marker ________________________ to Mile Marker ________________________ County: Sandoval

Section ________________________ Township ________________________ Range ________________________

2. For the purpose of this application “within” shall be contributed as meaning “on, over, under, access or along”

a. “Engineer” shall be construed as meaning the District Highway Engineer of the New Mexico State Highway Department or his representative.

b. “Applicant” shall be construed as meaning the individual, firm, corporation, association, governmental subdivision, or other organization making application, or the successor of any of the above.

c. “Facility” shall be construed as meaning, but not limited to, and publicity, privately, cooperatively, municipally, or governmentally owned facility, used for carriage, distribution or transmission of water, gas or electricity, oil and products derived there from, sewage, steam or other projects carried by mean of pipelines, conduits, wires, culverts, ditches, conveyors or other methods.

d. If application is for a parallel installation, justification as to why private right may not be utilized must be furnished.

3. Applicant proposes to relocate, install or leave facility ________________________ feet within the right of way line.

The proposed installation shall be:

(Crossing or Parallel) ________________________ (Surface or Overhead) ________________________

(Boring, Jacking or Pavement Cut) ________________________

a. If Applicant requests installation by pavement cut, complete justification therefore shall be submitted by attachment.

b. Where application for pavement cut is justified, the application may be held in abeyance pending receipt of cash bond in an amount to be fixed by the Engineer.

4. There is attached hereto a diagrammatic dimensioned drawing showing the location of existing and/or proposed installation referenced to roadway and right of way, right of way lines, any access control lines, distance of proposed installation above or below grade, highway stationing, identification of materials to be used and any other pertinent data. If application is for parallel installation, nature of adjacent land use shall be shown. Proposed installation on or in bridges or other structures, or for the installation of any structures, will require detailed structural drawings.

5. Applicant desires this permit to be in affect for ________________________ years. Permit will not be issued for a period longer than 25 years, must be renewed upon expiration and the burden of timely renewal is on the Applicant. The Applicant shall formally notify the Engineer of actual commencement and completion of construction of the installation. The Applicant shall also formally notify the Engineer of removal or abandonment of the facility, or relinquishment of the permit.

6. The signing of the application by the Engineer and returning it to the applicant shall validate this application as a permit. The granting of this permit shall not be construed as granting any easement or property right.

7. Servicing of facilities will not be permitted within the access control lines on any controlled access project. Should an emergency occur, the Applicant shall notify the Engineer and shall provide such flagman, flashers, warning or other safety devices as required by the Engineer. All routine maintenance shall be performed from outside any access control lines.

8. The relocation or installation of facilities within public right of way shall be strict conformance with all provisions of this application, drawing and the instructions for Utility Permits, as they may be modified by the Engineer, and no departure there from may be made without the written consent of the Engineer. All facilities shall be so placed that they will not interfere with nor endanger any roadway features nor other existing facilities. All construction of facilities shall be subjected to the inspection and approval of the Engineer. All such work shall be performed so that danger, inconvenience and delay to the traveling public will be held to a minimum. Protection and handling of traffic during the installation is the responsibility of the Applicant and must be approved by the Engineer.

9. The Applicant will, except as otherwise ordered by the Engineer, restore the public right of way, and all bridges or other structures thereon or adjacent thereto which have been altered or affected by facility installation performed hereunder, in accordance with sound construction practices and the Engineer’s specifications, and shall cause the work to be done in a workmanlike manner. If any damage is caused to the highway right of way or to any bridge, structure or improvement thereon or adjacent thereto by reason of the installation, maintenance, alteration or removal of such facilities or other appurtenances, the Applicant will reimburse the Engineer the full amount thereof promptly upon demand by the Engineer; provided, however, that the obligation imposed under this paragraph shall not apply in
the event the damage resulted from causes beyond the control of the Applicant. All such facilities located within the right of way shall at all times be kept in such repair so as not to damage the highway, inconvenience or endanger the traveling public and shall be kept free from advertisement, posters and the like.

10. The Applicant will at all times indemnify and save harmless the Engineer from any and all claims of every kind of character caused by or incident to the installation, alteration removal or condition of these facilities in the right of way and will promptly reimburse the Engineer for any and all expenses incurred by the Engineer in resisting any such claim or claims. Nothing herein shall be construed to mean that the Applicant hereunder will indemnify and save harmless the Engineer from any claim caused by or incident to any neglect, carelessness or breach of duty on the part of the Engineer.

11. Should the Applicant at any time fail to promptly and fully perform any of the obligations imposed hereby and after thirty (30) days written notice thereof, the Engineer may, at his option (a) cause the obligations to be fully carried out and performed, and the Applicant will promptly reimburse the Engineer for all costs and expenses incident thereto, (b) may summarily order the removal of such facility and if the Applicant fails to comply within a reasonable time, the Engineer may direct the removal of the facility with all costs and expenses thereto to be borne by Applicant.

12. If by reason of any change in the location, construction, grade or by or any other matter affecting the highway upon which any facility is located because of changing traffic conditions or otherwise, it shall become advisable in the opinion of the Engineer that said facility be removed, relocated or otherwise modified, the Applicant, upon written notice from the Engineer, shall remove, relocate or modify such facility without undue delay in such manner as the Engineer may direct or approve, at the Applicant’s expense and at no cost to the Engineer. All facilities located on public right of way under the dual jurisdiction of the State and a subordinate governmental entity shall comply with all applicable rules and regulations of such entity properly and lawfully in force and including but not limited to provisions of local franchises not in conflict with the rules and regulations of the Engineer. The Engineer makes no warranty either express or implied as to the continued existence of any highway in any particular location and expressly assumes no obligation with regard to the facility upon change, vacation or abandonment of any highway or portion thereof.

13. Neither the making of this application nor anything herein contained shall constitute a waiver on the part of the Applicant of any rights or claims had or made by some with respect to the occupancy of the streets and highways under the Constitution and Laws of the State of New Mexico, nor shall anything herein contained in anywise prejudice or impair any right or claims existing independent of this application with respect to the construction, operation and maintenance of the Applicant’s facilities in the State of New Mexico.

14. Each copy of the application must be signed by the Applicant as an individual owner or by any official designated to execute such documents. This Application is hereby granted subject to all provisions herein and to the following special provisions, changes or amendments:

1. This permit is issued for a period of three (3) years from the date of approval or until the State has in effect a Telecommunications Policy, at which time the State will require and the utility owner to abide by the provisions of such Policy including revenue and/or cost sharing arrangements. If no Policy is adopted and implemented, the old Policy shall apply.

2. All future relocation costs shall be borne by the utility owner.

3. The utility shall provide as-built horizontal and vertical location information in hard copy and electronic file (Auto-Cad DWG (3D) or Microstation DGN (3D) format. The standard horizontal datum shall be North American Datum 1983 (NAD83) and the standard projections shall be the New Mexico State Plane Coordinate System 1983 (NMSPCS 83). The standard vertical datum shall be North American Vertical Datum 1988 (NAVD 1988). The preferred media in which this data must be submitted is CD ROM; diskette if this is not possible. The utility location information shall be tied to Department monuments and referenced to highway milepost and/or to highway project construction stationing and certified by a New Mexico Registered Land Surveyor. See attached Exhibit “A” for further details.

Applicant’s Signature: __________________________
Agent For: __________________________
Title __________________________

Approval of this permit is hereby given this ______ day of ______, 20_______

NEW MEXICO DEPARTMENT OF TRANSPORTATION

By __________________________
Commercial and Subdivision Driveway Permit Check List

- Completed Driveway Permit Application W/ notarized owners signature
- Proof of Property Ownership (Warranty deed/purchase agreement)
- Property Survey Map
- Site layout on an 11”x17” sheet
- Traffic Requirements
  - Site Threshold Assessment (STH) - Less than 25 Peak Hour Trips
  - Site Traffic Analysis (STA) - 25-100 Peak Hour Trips
  - Traffic Impact Analysis (TIA) - More than 100 Peak Hour Trips
- Design plans for any roadway geometric improvements (Acceleration lanes, deceleration lanes, turning lanes, if applicable). Plans to include detailed and dimensioned layouts of all improvements
- Traffic Control Plan (also referred to as a barricading plan)

Plans may be obtained from J&H Supply Company (505) 344-6006, San Bar (505) 452-8000, United Rentals (505) 345-0532, Southwest Safety Services (505) 873-0044, Advantage Barricade (505)934-1851 or any of the local engineering firms.

- Site Grading and Drainage Plan Approval
  - Contact:  NMDOT - Drainage Section - Room 219
  - 1120 Cerillos Road/ P. O. Box 1149
  - Santa Fe, NM 87504
  - Tel: (505) 827-5329

- SWPPP Plan – Approved by the NMDOT’s Drainage section/D3 Maintenance Section

- Environmental/Cultural Resources Clearance
  - Contact: NMDOT - Environmental Section
  - 604 West San Mateo, Second Floor/ P. O. Box 1149
  - Santa Fe, NM 87504
  - Tel: (505) 827-5356 - Fax (505) 827-0417

Residential Driveway Permit Check List

- Completed Driveway Permit Application W/ notarized owners signature
- Complete sheet 2 and sheet 3 of the access permit
- Proof of Property Ownership
- Property Survey Map
- Site layout on an 8 1/2”x11” sheet
- Design plans for any roadway geometric improvements (Acceleration lanes, deceleration lanes, turning lanes) (if applicable)
- Traffic Control Plan for driveway construction (also referred to as a barricading plan)

Plans may be obtained from J&H Supply Company (505) 344-6006, San Bar (505) 452-8000, United Rentals (505) 345-0532, Southwest Safety Services (505) 873-0044, Advantage Barricade (505) 934-1851 or any of the local engineering firms
Environmental Clearance for Undertakings within NMDOT Rights-of-way

In order to receive environmental clearance for permitted projects in highway rights-of-way the following information will need to be submitted to the NMDOT Environmental Section. Submittals (usually) are reviewed Tuesday of each week. Submittals received on Tuesday will not be reviewed until the following Tuesday. Emergency requests are handled on a case-by-case basis. For additional information please go to http://nmshtd.state.nm.us/ click on Site Index, click on Cultural Resources, click on Utilities Right-of-Way Access.

1. **Purpose and Nature** of project. Describe the project along with width, length and depth of ground disturbance.

2. **Is your project resulting from a NMDOT project?** If so, provide the control and/or project number.

3. **Funding source.** Is the funding private, state, or federal? If state and/or federal, list agency(s).

4. **Land status.** Is the project on right of way owned by BLM, Forest Service, Tribal land, or State Trust land? (NMDOT does not own all highway rights of way!)

5. **Permitting agencies.** List other permitting agencies involved besides NMDOT.

6. **County.** List the county or counties in which the project is located.

7. **Highway number.** Indicate the highway the project will cross or parallel.

8. **BOP and EOP.** Provide the milepost locations for the beginning of the project area (BOP) and the end of the project area (EOP). If highway crossing only, list the milepost location. Indicate BOP and EOP on quadrangle maps as well.

9. **Side(s) of the road.** Indicate on which side of the road the project will be located using cardinal directions (north, south, east, west). List all project crossings of the highway by milepost.

10. **Length** of the project. Indicate the length of the project within NMDOT right of way in terms of feet and/or miles.

11. **Provide the legal description** of the project area: Township, Range, and Section(s).

12. **USGS 1:24,000 (7.5') Quadrangle map.** List the name(s) of the USGS quadrangle map(s) on which the project is located.

13. Include the appropriate portion of the **USGS 1:24,000 (7.5') Quadrangle map(s)** with the project area indicated by an X if a crossing, or **BOP and EOP if linear. Do not reduce or enlarge.** Quad map images can be printed at no charge from websites Topozone.com or Terraserver-usa.com.

14. **Photos do not reproduce when faxed.** Do not send photos unless they are scanned or sent via US Mail.

15. Include your name, company, and fax #.

16. Submit your requests by email, by fax OR by mail. Send in one format only - **do not send in multiple formats.** Send clearance requests to **Genevieve Head, NMDOT - Environmental Section. Fax:** 505-827-0417 **Phone:** 505-827-5356 . **Mail:** P.O. Box 1149, 604 West San Mateo - 2nd floor, Santa Fe, NM 87504-1149. **Email:** Genevieve.head@state.nm.us

Form No. M-201

Revision: 3/16/2010
APPLICATION FOR PERMIT TO CONSTRUCT AN ACCESS OR MEDIAN OPENING ON PUBLIC RIGHT OF WAY

Department Use Only

<table>
<thead>
<tr>
<th>District No.</th>
<th>Permit No.</th>
<th>State Highway No.</th>
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<tbody>
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<tr>
<th>Project No.</th>
<th>Station No.(s)</th>
<th>Mile Post(s)</th>
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<tr>
<th>Posted Speed</th>
<th>Highway ADT</th>
<th>Sight Distance</th>
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<tr>
<th>Type of Vehicle</th>
<th>Estimated Driveway Average Daily Traffic (ADT)</th>
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TO: NEW MEXICO DEPARTMENT OF TRANSPORTATION

ATTN: DISTRICT ENGINEER

☐ Deming  ☐ Roswell  ☐ Albuquerque  ☐ Las Vegas  ☐ Santa Fe  ☐ Milan

Application is hereby made by, Insert Mailing Address, to develop or redevelop a Insert Type of Development, with the estimated driveway ADT as listed above, for permission to construct ☐ access(es), or ☐ median opening(s), or to ☐ modify or transfer an existing lawful access permit, and/or ☐ to upgrade an existing illegal access to a lawful access at the following described location:

_____ County, on State Highway _____ in accordance with the attached plan or sketch. Work will commence on or about ______ (month, day, year) and will require approximately ______ days.

The proposed driveway or median opening must be located, designed, and constructed in accordance with 18.31.6 NMAC, State Highway Access Management Requirements. A Gate ☐, Cattle Guard ☐, Additional Fence ☐, Drainage Structure ☐, will be required which the owner agrees to furnish and hereafter maintain in good repair and closed to livestock. The applicant shall submit a construction traffic control plan for approval. The owner will protect, indemnify, defend, and hold the New Mexico Department of Transportation harmless from any injury or damage caused the owner, or third parties, by owner’s failure to comply with the above. If this permit is granted, owner further agrees to comply with all the conditions, restrictions, and regulations of the State Highway and Transportation Department. If not constructed, this permit will expire six (6) months from date of issue unless otherwise noted and approved. The permittee shall notify the District Engineer of the pending construction at least three (3) working days prior to any construction, and upon completion, which shall be within 45 days of initiation of construction. The permittee, his or her heirs, successors-in-interest, assigns, and occupants of the property serviced by the access shall be responsible for the repair and maintenance of the access beyond the edge of the roadway including any cattle guard and gate, and the removal of snow or ice upon the access even though deposited on the access in the course of Department snow removal operations. Any work in state highway right of way must be approved in writing by the Department prior to initiating the work.

Place (of Notary) ____________________________

Sworn to and subscribed before me this _______ day of _______ 20____

My commission expires _________________________

(Notary Public)

__________________________ (Owner’s Signature)

By ____________________________

Title ____________________________

Owner’s Phone No. ____________________________

Department Use Only

Permission granted this _______ day of _______ 20____, subject to the above stated conditions and the following additional requirements (attach separate sheet as required):

Deviation from the stated conditions or the approved sketch may be grounds for revocation.

Distribution:

Original: G.O. Files
Copies: District Engineer
Applicant
Traffic Services Engineer

NEW MEXICO DEPARTMENT OF TRANSPORTATION

By ____________________________ (District Engineer or Designee)

Title ____________________________

Form No. M-201

Revision: 3/16/2010
**ACCESS INFORMATION**

- **NAME:**
- **ADDRESS:**
- **CITY:**
- **STATE:**
- **ZIP:**
- **COUNTY:**
- **PHONE:**

**1. ROUTE NO. (S.R./US):** State Road
**2. LOCATION (NEAREST MILE POST):** Mile Post

**FOR OFFICIAL USE ONLY**

1. **POSTED SPEED:**
2. **SIGHT DISTANCE:**
3. **DRAINAGE:**
4. **CULVERT SIZE:**
5. **CONC. END BLANKETS:**
6. **R.O.W TO R.O.W. WIDTH:**
7. **DRIVING LANE WIDTH:**
   - **SHOULDER WIDTH:**
8. **HIGHWAY A.D.T.:**
   - **ESTIMATED ACCESS A.D.T.:**

**SPECIAL NOTES AND OR CONDITIONS**
STANDARD TYPE DRIVEWAY DRAWING

Name of State or US Highway

__

RADIUS
WIDTH OF TRAVELING ROADWAY

DRIVEWAY WIDTH __ FEET.

TOTAL PROPERTY FRONTAGE: _____ FEET.

TOTAL RIGHT-OFF WAY FROM FENCE LINE TO FENCE LINE: _____ FEET.

THE ABOVE DRAWING IS TO BE USED ONLY AS A GUIDE IN ACCOMPLISHING A DRAWING OF YOUR OWN

1. Type of Access: [ ] Residential, [ ] Commercial, [ ] Other
2. If Commercial, type of business _____
3. If Other, describe _____
4. Speed limit for the area: _____ MPH
5. Location to the nearest mile post: _____
6. Sight distance for the area: _____
7. Will surface be gravel or better: [ ] Gravel [ ] Asphalt [ ] other (please specify)
8. Type of drainage if any: _____
9. Concrete End Blankets required: [ ] Yes [ ] No

NOTES:

_____
**INTRA-DEPARTMENTAL CORRESPONDENCE**

**SUBJECT:** NOT Certification

**TO:** Tamara Haas, P.E.
District 3 Engineer

**FROM:** Michael Plese, P.E.
District 3 Construction Engineer

**DATE:**

**REFERENCE:** CN XXXX
(Project Site/Facility Name from eNOI)

---

This is to certify that:

The disturbed surface area of the referenced project has achieved final stabilization, temporary erosion and sediment control measures can be removed, and permanent erosion control measures have been inspected and are in good condition and working order. In addition, the SWPPP notebook has been transmitted to (NAME), the (NAME) Patrol Foreman. A Notice of Termination may be submitted for permit NMR(XXXXXXX).

<table>
<thead>
<tr>
<th>Construction Project Manager</th>
<th>Date</th>
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<tr>
<th>Patrol Foreman Concurrence</th>
<th>Date</th>
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<tr>
<th>Area Maintenance Supervisor Concurrence</th>
<th>Date</th>
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TRANSFER OF STORM WATER MANAGEMENT AUTHORITY
NEW MEXICO DEPARTMENT OF TRANSPORTATION
Contractor to District Engineer

On ___________________________ NMDOT Project Number ___________________________

was completed per NMDOT specifications by ___________________________ (Contractor)

For the purposes of compliance with the Storm Water General Permit for Construction, control of the
project for Storm Water Management purposes is hereby transferred to the District Three Engineer
representing the New Mexico Department of Transportation.

Attached to this transfer document is the original of the complete Storm Water Pollution Prevention Plan
that includes a report on the Final Inspection conducted on ___________________________ (Date)
by the

Storm Water Competent Persons representing ___________________________ (Contractor)
and NMDOT.

(Checkmark)

(Checkmark)

On this date, I, ___________________________ (Name), Project Supervisor for District Three
and ___________________________ (Name), Patrol Supervisor for District Three

of the New Mexico Department of Transportation, do hereby accept management control of
Project Number ___________________________ for purposes of Storm Water Management
under the provisions of the Storm Water General Permit for Construction. I further certify that NMDOT
has a Notice of Intent (NOI) established for this project as required by the Construction General Permit.
It is further acknowledged that the completed Storm Water Pollution Prevention Plan document and all
attachments thereto have been received as part of this transfer of authority.

(Signature of Patrol Supervisor)                     (Signature of Project Supervisor)

(Title)                                             (Title)

(Date)                                              (Date)

Copies: Project Supervisor
Construction ADE
Project Files

Contractor to DE (Attachment A)
INTRA-DEPARTMENTAL CORRESPONDENCE

SUBJECT: SWPPP Delegation

DATE:

TO: , Project Manager

FROM: , District Engineer

Per EPA General Permit Requirements Parts VI.G.2.a., b., and c I am designating you as the authorized representative appointed to sign the certification statement for Storm Water Pollution Prevention Plan (SWPPP) to ensure compliance with the NPDES General Permit and SWPPP throughout the duration and until the physical completion of the project.

Your responsibility will include document retention and oversight of all changes made as required by the NPDES General Permit. In addition, all inspection and maintenance records are to be prepared, retained and made available at all times.

Thank you for your service as it is essential to comply fully with the EPA General Permit Requirements.
NPDES FILE TRANSFER
(National Pollutant Discharge Elimination System)
Construction to Maintenance
(This form is to be filled out after final acceptance of a project.)

Responsibility for Routine Maintenance of NPDES installed Features is hereby transferred as follows:

Project Number ___________________________ Control Number ________________
Project Termini ___________________________

From:
Project Manager __________________________ Crew ___________________________
Date ____________________________ __________________________
Signature __________________________

To:
Patrol Foreman __________________________ Patrol Bernalillo __________________________
Date __________________________
Signature __________________________

The following documentation is attached: (check as appropriate)

   x NOI (Notice of Intent)
   x Completed Inspection Reports to Date
   x SWPPP (Pollution Prevention Plan)
   x Inspection Report filled out with locations and descriptions of features
   x Set of small project plan sheets showing location of each feature

The above listed documentation shall be maintained in an appropriately labeled folder, along with all maintenance inspection reports, and shall be readily available for inspection upon request.

Important Note: These NPDES features are to be inspected at a minimum of once a month. Maintenance of the features is to continue until an NOT (Notice of Termination) form is issued by the District Engineer. A copy of the NOT shall be filed with the NPDES file folder.

Copies: Construction ADE
       Project Supervisor
       Patrol Supervisor
       AMS
       District Audit Unit
       Project Files

Construction to Maintenance (Attachment B)