

# Memo

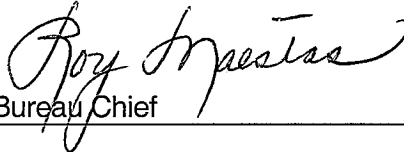
## New Mexico State Highway & Transportation Department

**SUBJECT:** Design Directive  
1-2000-Design (Reinstatement of Design  
Directives, Formerly "Memos To Designers")

**DATE:** 28-Mar-2000

**TO:** Distribution List

**FROM:** Roy P. Maestas  
Internal Design Bureau Chief



**FILE REFERENCE:**  
Pshare.Design Directives

---

Memos to Designers were essential to the development of highway and bridge construction plans. In recognition of the effectiveness to the design process, Memos to Designers are being reinstated. In conformance with the NMSHTD Procedures and Design Guide, Memos to Designers will now be referenced as Design Directives.

This is the first of the Design Directives. Design Directives will be electronically available in the PSE Section-Shared drive (Read Access only). Design Directives will follow the referencing system defined in the NMSHTD Procedures and Design Guide. It will be the responsibility of design staff to stay current on all Design Directives. Please note the procedures in maintaining a memo log.

Design Directives will be issued by the Internal Design Bureau Chief. Any functional group wanting to standardize or define a process can submit Design Directives to the Internal Design Bureau Chief for approval.

### **Accessing the pshare Directory**

In the Web Based Interface (WBI), click on Outlook. In the Outlook bar, click on Other Shortcuts. Click on My Computer. Click on Tools and then click on Map Network Drive. Select an available drive. In the Path field, enter \\htdvms\pseshare.

You now have access to the pshare directory. In addition to the Design Directives folder, the pshare directory contains other data such as Average Unit Bid Prices, Letting Information (i.e. project information), etc.

In the near future, you will be electronically advised when a Design Directive has been issued. See the pshare directory, Design Directives folder for the Design Directive issued.

If you have any questions or comments, or have any additions/deletions to the distribution list, contact Yolanda Roybal at X.5452.

**DISTRIBUTION LIST**

Larry Velasquez  
Chris Ortega

**PROJECT DEVELOPMENT-NORTH**

Ruben Garcia  
Ed Escudero, Juan Abeyta  
Dan Garcia, Anthony Garcia  
Sixto Martinez, Richard Salazar  
Hooshang Tavanaiepour, Mike Martinez  
Robert Garcia, Anna Gurule  
Grady Stem  
Steve Rodriguez  
Ernest Salazar

**PROJECT DEVELOPMENT-SOUTH**

Dennis Peralta  
Bryan Peters, Dean Milligan  
Mark Fahey, Steve Trujillo  
Robert Salazar, Ernie Thomas  
Benny Martinez, Ray Griego  
Ken Murphy /Vince Gonzales  
Steve Ader  
Dave Trujillo, Jaime Bustos  
Edwin Varela

**BRIDGE SECTION**

Jimmy Camp  
Jose Rojas  
Zann Jones  
Yuh-Ming Lo  
Josef Kratochvil  
Chun Kim  
Paul Hasselquist

**P. S. & E. SECTION**

Yolanda Roybal  
Ron Trujillo  
Robert Young  
Eugene Padilla, Robert Bachicha  
Kenny Lujan, Daniel Bustamante  
Jeri Romero  
Norbert Baca, Arthur Romero,  
Steven Lopez

**PRELIMINARY DESIGN**

George Herrera

**PROJECT DEVELOPMENT SECTION**

Robert Romero  
Allan Whitesel  
Tony Abbo  
Max Valerio  
Louie Pacheco  
Luis Alba  
Ted Garcia  
Jerry Trujillo  
Paul Martinez  
Rick Roybal, Don Padilla

**DRAINAGE**

Raymunda Van Hoven  
Reza Afaghpour  
Parviz Eftekhari  
Scott Lowe  
Jeff Lowry  
Farshad Omidvaran  
Jose Silva

**TRAFFIC TECHNICAL SUPPORT**

Bob Bracher  
Jawadi Salahuddin  
Richard Mobarak  
Maria Hinojos

**PROJECT PLANNING BUREAU**

Ray Alexander  
Steve Eagan  
Brian Danielson

**CONSTRUCTION OVERSIGHT**

Lee Onstott  
Bob Bass  
Chuck Hatch  
Tammy Haas  
Betty Helgeson  
Robert Roybal  
Robert Ortiz  
Richard Murray  
Tom Kratochvil  
Tim Chavez

**ENVIRONMENTAL SECTION**

Craig Conley

**Design Directive; 1-2000-Design**

**28-Mar-2000**

**Page 3**

ENVIRONMENTAL GEOLOGY SECTION

Kathy Kretz

RIGHT-OF-WAY BUREAU

Joe Ruiz

SURVEY & LANDS ENGINEERING SECTION

Henry Chavez

DISTRICT ENGINEERS

1/Rhonda Martinez

2/Mohammad Moabed

3/Steve Harris

4/Severiano Sisneros

5/Mike Manning

6/Rick Chavez

DISTRICT CONSTRUCTION ENGINEER

1/Alvin Dominguez, W/10 Additional Copies

2/Virginia Lorenz, W/10 Additional Copies

3/Gary Shubert, W/10 Additional Copies

4/Pete Mileta Jr., W/10 Additional Copies

5/John McElroy, W/10 Additional Copies

6/Larry Maynard, W/10 Additional Copies

DISTRICT MAINTENANCE ENGINEERS

1/Paul Gray

2/Tony Lara

3/Tom Raught

4/DME

5/Benny Duran

6/Fernando Trujillo

DISTRICT TECHNICAL SUPPORT ENGINEERS

1/Paul Little

2/Paul Zagone

3/Dennis Valdez

4/Leonard Rivera

5/James Gallegos

6/Mike Pope

DISTRICT TRAFFIC ENGINEERS

1/Harold Love

2/Bob Kurtz

3/Kathy Trujillo

4/Rich Bolton

5/Miguel Gabaldon

6/Robert McCoy

MATERIALS LABORATORY

Jim Stokes

John Tenison

Dave Catanach

Bryce Simons

FHWA

Jack Petring

Kathy Walker

Will Dooley

Ray Peterson

ACTIVE CONSULTANTS

Herman Patel, Aztec Engineering

Mel Chapman, The Benham Group

James Todd Miller, Bohannon-Huston, Inc.

Deb Perkins-Smith, BRW Inc.

Chris Youngblood, Chavez-Grieves

Robert DeShirley, Dibble & Associates

Michael Shapiro, DMJM

Dave Maxwell, Engineer's Inc.

David Wilson, Gannett-Fleming West, Inc.

Mike Brazie, Harding Lawson & Associates

William Zimmerman, HDR Engineering Inc.

Luis Duffy, Holmes and Narver

Robert McDermott, Huitt Zollars, Inc.

Lawrence Ortega, Lawrence Ortega

Jim Weeks, Leedshill-Herkenhoff, Inc.

Paul Lindberg, Louis Berger Group

Joe Moore, Molzen-Corbin & Associates

Fernando Quiroga, Quiroga-Pfeiffer

Engineering Corp.

Darrell Wade, Parsons Brinckerhoff Quade & Douglas

Joseph Chata, Red Mountain Engineers, Inc.

Elvidio Diniz, Resource Technology

Nevin Harwick, TransCor

Pat Conley, Smith Engineering Company

Peter Fant, Souder Miller & Associates

Jim Stelzer, Tampa Bay Engineering

John Andrews, The Larkin Group

Dan Moorehead, URS Greiner Woodward

Clyde

Ventry Engineering

Steve Metro, Wilson & Company