

**September 24, 2021 NMDOT RESPONSES TO RESPONDENT QUESTIONS\***

RFQ Section No. or Form	Question	Department Response
General	<p><u>Owner Generated:</u></p> <p>Is a professional services firm required to obtain and submit an audited overhead rate to NMDOT as a condition of serving as the Designer or otherwise providing professional services on the Project?</p>	<p>Submission of an audited overhead rate to NMDOT is not a condition of providing professional services on a design-build team and is not required in response to the RFQ.</p> <p>However, NMDOT may require that professional services firms submit an audited overhead rate in connection with change orders for extra work during the project. NMDOT has not made this determination at this time.</p> <p>Details concerning payment for professional services work included in change orders and if an audited overhead rate will be required will be provided in the RFP.</p>
General	Do all partners of the Joint Venture need to be pre-qualified with the NMDOT to submit the SOQ?	This question will be addressed in the RFP. Pre-qualification is not required to submit an SOQ.
4.1 Form E	We have a potential team member that does not meet the requirements of 4.1(b) to fill out Form E, does the Design Builder have the ability to add a Form E project for any and all team members regardless of the requirements stated in 4.1(b)?	As provided in Section 4.4.2.3(a), only those entities required to be identified under Section 4.1(b) may include experience on Form E. Additional entities may be identified in the Cover Letter and/or Form J, and their participation may also be discussed in Respondents' narratives elsewhere in the

		SOQ.
4.2	Will the files be uploaded through the AASHTO software provided by BidExpress? If so, when will the AASHTO files be made available?	No, the files will not be uploaded through the AASHTO software. The service on <a href="http://www.bidexpress.com">www.bidexpress.com</a> operates through the user's web browser and does not require any additional software.
4.2	If the respondent is a Joint Venture does a separate Joint Venture digital signature as well as a bidder ID number for the department need to be authorized for submittal or will one of the JV partners be allowed to utilize just one of their own company digital IDs to submit on behalf of the Joint Venture?	Respondents that are Joint Ventures or another type of unincorporated association must obtain a Bidder ID number in the name of the proposed Joint Venture or other structure. NMDOT will issue an Addendum to the RFQ clarifying this requirement.
4.3	Will the four allowable 11x17 sheets still count as just one page for each 11x17 sheet used?	Each 11" x 17" sheet counts as a single page. For example, Tab 7, containing the information required in Section 4.4.2.6, has a page limit of 12 pages. A Respondent would comply with the maximum amount by including 10 standard 8.5" x 11" pages and two (2) 11" x 17" pages.
4.3	Are repeating page headers and footers allowable within the ½" page margins? <i>i.e., page numbering.</i>	Yes.
4.4. Content of SOQ; Form E; Form F	Can the layout of Forms E and F be adjusted just to better fit within the document (without revising any of the order or questions within the form)?	Respondents may adjust the forms to fit the information required where indicated. When making adjustments to the space available, the layout of the forms must remain substantially the same as NMDOT has provided them.
4.4.2.2	The RFQ requires Financial Statements to be submitted for the Principal Participants for the three most recently completed fiscal years. As a Joint Venture we are requesting for each of our Joint	All SOQ materials must be submitted to Bid Express in accordance with Section 4.2 of the RFQ. If Respondent believes

	Venture partners to submit our Financial Statements separately to a confidential email address, mailed and post marked by the bid date and time, or an alternate approved method. Will the Department allow separate submittals for the Financial Statements through another avenue?	information submitted is proprietary, follow the instructions in Section 4.4 of the RFQ. Bid Express is a portal utilized for the uploading of information. Once information is submitted to Bid Express, only NMDOT decides how that information is distributed, including potentially proprietary materials. NMDOT will maintain the security of all materials determined to be confidential or proprietary as required by law.
Form E	For additional information Form E states to, "Use additional sheets as necessary to describe project and site conditions." Do the additional sheets need to be Form E or can they be formatted by the Design Builder to clearly get the requested information across?	The additional sheets may only be formatted in a substantially similar manner as Form E. The additional sheets are not to be used to expand or circumvent the page limitations of the SOQ.

\*Questions may have been edited for clarity or where there are multiple questions concerning the same topic.