

Project Bundling

https://www.fhwa.dot.gov/innovation/everydaycounts/edc_5/project_bundling.cfm

State of Practice Report Form (for EDC-5)

1) **Reporting Period:** Progress Report #1 – June 2019

2) **Accomplishments or Changes to Report?** If there has been NO CHANGE on this innovation during this reporting period and the previous report is still accurate, select "No Change from Previous Report" without completing Questions 3-6.

<input type="checkbox"/>	Changes indicated in Progress Report Below
<input checked="" type="checkbox"/>	No change from Previous Report

3) **Current Implementation Stage:** What is the State's current stage of innovation implementation?

Review the State of Practice Guidance Questions on the next page.

<input type="checkbox"/>	Not Implementing: This innovation has not been used anywhere in the state* and the state* is not interested in pursuing the innovation.
<input type="checkbox"/>	Development Stage: The state* is developing an implementation process, collecting guidance and best practices, and building support.
<input type="checkbox"/>	Demonstration Stage: The state* is testing and piloting the innovation.
<input type="checkbox"/>	Assessment Stage: The state* is assessing the performance of the innovation and adjusting any processes for full deployment.
<input type="checkbox"/>	Institutionalized: The state* has adopted the innovation as a standard practice and uses it regularly on projects.

4) **Accomplishments and Benefits.** Describe the State's accomplishments for this reporting period (both State DOT and local agency accomplishments). Please provide highlights with good results or stories that can be shared with the deployment teams and other states.

5) **Assistance Needed:** Describe any additional assistance needed by your state.

6) **Lessons Learned:** Describe any implementation obstacles or lessons learned. Also indicate if and how your state can provide assistance to others in their implementation.

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The information below is to determine the appropriate Innovation Implementation Stage in your State:

Innovation Implementation Stage Definitions	Guidance Questions
<p>*State is all-inclusive (e.g., state agency, local municipalities, contractors, consultants)</p>	<p>Prompt questions to help assess your current state of practice and help tell your story.</p> <p><i>NOTE: Not all questions have to be affirmatively answered to meet any given stage; judgment is required; call the Bundling Deployment Team w/ questions.</i></p>
<p>Not Implementing:</p> <p>This innovation has not been used anywhere in the state* and the state* is not interested in pursuing the innovation.</p>	<p>Is the State not implementing Project Bundling because:</p> <ul style="list-style-type: none"> • It has evaluated the innovation and determined that it is not appropriate for the jurisdictional or technical restrictions within the State? • It does not have the resources (human, financial, or technological) to implement the innovation? • It chooses not to engage in Project Bundling at this time?
<p>Development Stage:</p> <p>The state* is developing an implementation process, collecting guidance and best practices, and building support.</p>	<ul style="list-style-type: none"> • Is the agency collecting guidance and best practices, building support with partners and stakeholders, and/or developing a process necessary for utilizing project bundling? • Is the agency interested in pursuing the innovation or seeking additional information on how to implement (e.g. attending training or peer exchanges)?
<p>Demonstration Stage:</p> <p>The state* is testing and piloting the innovation.</p>	<ul style="list-style-type: none"> • Has the agency scheduled a project to use project bundling or are they currently testing/piloting these processes and tools on at least one project? • Has the agency made commitments to improve the utilization of project bundling? (e.g. commitments related to funding, time, resources, standards, leadership support, policy changes). • Has the agency used project bundling to address strategic program solutions (e.g. asset performance and preservation, safety, maintenance, permitting)?

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<p>Assessment Stage:</p> <p>The state* is assessing the performance of the innovation and adjusting any processes for full deployment.</p>	<ul style="list-style-type: none"> • Has the agency already bid a project using Project Bundling and is now evaluating the process used, the usefulness of this tool to their agency, and the savings that was realized? • Is the agency assessing the performance and the process for carrying out the innovation and/or making adjustments to prepare for full deployment? • Has the agency used project bundling due to the necessity to spend funds quickly? If so, is the agency considering a more formalized tool for the future to avoid one-off uses? • Has the agency incorporated the processes outlined in the FHWA’s Bridge Bundling Guidebook? <p>Has the agency considered the use of project bundling for more than one work type? If so, please share these work types. (e.g. Bridge, preservation, culvert replacement, roadside safety hardware, roadway construction, etc.)</p>
<p>Institutionalized:</p> <p>The state* has adopted the innovation as a standard practice and uses it regularly on projects.</p>	<ul style="list-style-type: none"> • Have project bundling practices been adopted by the agency’s transportation community? • Are project bundling practices used regularly where appropriate? How often is project bundling used? • Does the agency have formalized statewide policies and/or practices for utilizing project bundling? • Has the agency made organizational changes or process adjustments to encourage use of project bundling early in their project programming? • Does the agency have documented or proven, established policies and guidance documents for using Project Bundling?

Project Bundling Champions – FHWA Deployment Team Contacts

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