



July 20, 2021

ELECTRONIC SUBMITTAL

«contractor»

Re: Notice of Preliminary Award of Contract (June 19, 2021 Letting)
CN «cn»

Gentlemen:

I am giving notice of preliminary Award of this Contract to your company for the construction of referenced project located in «counties» County.

Notwithstanding this notice of preliminary Award, according to Section 103.4, "Cancellation of Award" of the Standard Specifications for Highway and Bridge Construction, 2019 Edition, the Department reserves the right to cancel the Award of the Contract at any time before execution without any liability against the Department. My staff is sending the contract documents for your execution. Please be advised, pursuant to Section 103.8, "Execution of Contract", no Contract is effective until it is fully executed by the Contractor and the Department.

Accordingly, please complete and return the Contract documents along with the required information as follows:

1. Form No. A-555 - Contract;
2. Form No. A-802 - Contract Performance Bond;
3. Form No. A-803 - Contract Payment Bond;
4. Form No. A-557 - Waiver for Partial Payments;
5. Form No. A-558 - Agent's Affidavit;
6. Form No. A-1310 - Subcontractor List;
7. New Mexico Gross Receipts ID Number;
8. New Mexico Weight Distance Tax No. Vehicles over 26,000 Lbs;
9. Air Quality Permits (When applicable, include Air Quality Permit(s));
10. Copies of the wallet card(s) for the applicable licenses
11. New Mexico Employees Health Coverage Requirement;
12. Statement of Intent to Pay Prevailing Wages;
13. Documentation evidencing that the Contractor has obtained the required insurance coverage pursuant to Section 107.25.5, "Certificate of Insurance";
14. Disclosure of Lobbying Activities Form (If Applicable) and
15. Copy of the current version of CG 2010 Additional Insured Endorsement Form naming the **City of Las Cruces and New Mexico State University** as an additional named insured pursuant to the Notice to Contractor and Standard Specification 107.25.4.

Please include the following information for the Certificate Holder:

New Mexico Department of Transportation
«pm_address»
«pm_state»
Attn: «pm»

Michelle Lujan Grisham
Governor

Michael R. Sandoval
Cabinet Secretary

Commissioners

Jennifer Sandoval
Commissioner, Vice-Chairman
District 1

Bruce Ellis
Commissioner
District 2

Hilma E. Chynoweth
Commissioner
District 3

Walter G. Adams
Commissioner, Chairman
District 4

Thomas C. Taylor
Commissioner
District 5

Charles Lundstrom
Commissioner, Secretary
District 6

Preliminary Award of Contract
CN «cn»
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All documents and information shall be returned to the Department within fifteen (15) calendar days after receipt of the Contract.

To ensure against possible loss, please personally deliver or return by private carrier (i.e. Federal Express, UPS, etc.) the aforementioned executed documents to the following address:

Attn: Christina Lucero
New Mexico Department of Transportation
Procurement and Facilities Management Division
Contracts Administration Section
1120 Cerrillos Road, Room 113
PO Box 1149
Santa Fe, NM 87501-1149

Upon final Award and execution of the Contract, «contractor» will be issued a Notice To Proceed (work order), which will notify you of the date construction can commence. District personnel will schedule and conduct a pre-construction conference after the work order has been issued.

In addition, the New Mexico Department of Workforce Solutions (DWS) Affidavit of Wages Paid form is attached and shall be completed in accordance with Section 109.10.7, "Contractor Submittal of Final Documentation".

Sincerely,

David D. Quintana, P.E.
Chief Engineer

Enclosures

Advised by E-Mail: Bidders
Joe Brown
Jeffrey Martinez/Yolanda Roybal
Justin Reese