

**NEW MEXICO STATE TRANSPORTATION COMMISSION
MEETING**

**Teleconference Meeting
May 21, 2020**

The New Mexico State Transportation Commission (STC or Commission) held a regular meeting via teleconference on May 21, 2020. Chairman Adams called the meeting to order at 9:01 a.m. He asked for a roll call to establish a quorum. Jennifer Martinez, Office of the Secretary, New Mexico Department of Transportation (NMDOT), proceeded to call the roll. Commissioners Jennifer Sandoval, Bruce Ellis, Hilma E. Chynoweth, Walter G. Adams, and Charles Lundstrom were present. Commissioner Thomas C. Taylor joined the meeting later.

Approval of the STC Meeting Agenda

Chairman Adams informed the STC there was a request to move item number 7 up to item number 5 on the agenda, and move 5 down. Chairman Adams asked for a motion to approve the STC meeting agenda, as amended; Commissioner Sandoval made a motion to approve the agenda, as amended; Commissioner Chynoweth seconded; motion carried unanimously.

Approval of the STC Minutes

Chairman Adams asked for a motion to approve the March 19, 2020 STC regular teleconference meeting minutes; Commissioner Ellis made a motion to so approve; Commissioner Sandoval seconded; motion carried unanimously.

State Transportation Commissioners Present:

Jennifer Sandoval, Vice-Chair, District One
Bruce Ellis, Commissioner, District Two
Hilma E. Chynoweth District Three
Walter G. Adams, Chairman, District Four
Thomas C. Taylor, District Five
Charles Lundstrom, Secretary, District Six

NMDOT Staff Present:

Michael Sandoval, Cabinet Secretary
Kenneth B. Baca, General Counsel
NMDOT Staff

Elected Officials and Delegations Present:

The Honorable Harry Garcia, New Mexico State Representative, District 69
Danielle Sena, Deputy City Clerk, City of Las Vegas
Michael Hawkes, Socorro County Manager
Vicki Ballinger, City Manager, City of Elephant Butte
Michael Montoya, City Councilman, Ward II, City of Las Vegas

Introductions

Chairman Adams asked for a moment of silence for NMDOT employee, Dave Martinez, who passed away on April 8, 2020. Dave was employed by NMDOT for approximately 20 years. His untimely passing is a great loss to the NMDOT family. Chairman Adams, on behalf of the STC, sent condolences and prayers to the Martinez family and stated that Dave will be missed.

Secretary Sandoval thanked Chairman Adams for recognizing the loss of Dave Martinez. He stated that he had known Dave for a long time and directly supervised him for many years. He also mentioned that it is NMDOT's intention to do some type of tribute to him.

Chairman Adams, on behalf of the Commission thanked NMDOT employees for all the work they do every day for NMDOT, the State of New Mexico and the traveling public. He also

thanked the cities and counties of New Mexico for partnering with one another to try to keep their communities safe and make things better during these trying times.

Proposed Dedication of the Bridge over Interstate 40, at Exit 131, in To'Hajiilee

The Honorable Harry Garcia, New Mexico State Representative, District 69, appeared before the STC, on behalf of the To'Hajiilee Navajo Veteran's Organization, to formally request the dedication of the bridge located over Interstate 40, at Exit 131, in To'Hajiilee, in honor of Private First Class (PFC) Raymond Platero. He explained who PFC Raymond Platero was, why the dedication request was being made and presented various documents in support of the request.

Commissioner Adams requested Secretary Sandoval to move forward on the dedication request.

Finance Reports

Approval of FY20 Budget Adjustment Request (BAR) No. 18 - P562 - FHWA Releases

Mallery Manzanares, Budget Director and Acting Administrative Services Director (ASD), NMDOT, presented and requested approval of FY20 BAR No. 18 - P562 - FHWA Releases. The BAR is required to establish budget authority for the FHWA program. It will increase contractual services (Category 300) by \$30 million, all of which are federal funds. The state match requirement will be met with existing budget authority. The BAR covers FHWA Releases that have occurred in Federal FY20.

Chairman Adams asked for a motion to approve FY20 BAR No. 18 - P562 - FHWA Releases; Commissioner Ellis made a motion to so approve; Commissioner Lundstrom seconded; motion carried unanimously.

Approval of FY20 BAR No. 19 - P565 - Modal

Mallery Manzanares, Budget Director, and Acting ASD Director, NMDOT, presented and requested approval of FY20 BAR No. 19 - P565 - Modal. The BAR is required to increase the budget authority in federal grants and services (Category 400) for the Transit Bureau in the amount of \$12.8 million. The funds are 100% reimbursable, and are part of an apportionment to the State from the Federal Transit Administration under the Coronavirus Aid, Relief, and Economic Security (CARES) Act of 2020. The funds will be utilized to pay for eligible local rural public transportation administrative and operating expenses at 100%, with no local match requirements. The \$12.8 million amount represents only a portion of the \$36.5 million CARES Act funding appropriated to the State of New Mexico. A BAR for the remaining amount of \$23,674,320 will be requested in FY21.

Chairman Adams asked for a motion to approve FY20 BAR No. 19 - P565 - Modal; Commissioner Chynoweth made a motion to so approve; Commissioner Ellis seconded; motion carried unanimously.

Approval of FY21 Local Government Road Fund (LGRF) Projects

Clarissa Martinez, Project Oversight Division, NMDOT, presented and requested approval of FY21 LGRF projects. The LGRF is a designated State fund administered by NMDOT that assists local governments to pay for approved local construction and maintenance projects. The State provides 75% of the project funding, which local entities match at 25%. The local entities

take the lead in developing and contracting to construct the projects. The total FY21 LGRF Program budget is \$25.6 million. Ms. Martinez discussed the proposed FY21 LGRF project list and the specific amounts allocated to each program within the LGRF.

Chairman Adams asked for a motion to approve the FY21 LGRF projects; Commissioner Lundstrom made a motion to so approve; Commissioner Taylor seconded; motion carried unanimously.

Approval of FY19 Local Government Transportation Project Fund (LGTPF) Projects

Clarissa Martinez, Project Oversight Division, NMDOT, presented and requested approval of funding from the FY19 LGTPF for two additional projects, one in the City of Bayard, and the other in the City of Santa Rosa.

Chairman Adams asked for a motion to approve the requested funding from the FY19 LGTPF for the subject projects; Commissioner Taylor made a motion to so approve; Commissioner Lundstrom seconded; motion carried unanimously.

Policy Reports

Approval of FY21 NMDOT Office of Inspector General (OIG) Audit Plan

Jeff Canney, Inspector General, NMDOT, presented and requested approval of the FY21 NMDOT OIG Audit Plan (Audit Plan). He explained that Audit Plan provides an efficient allocation of resources to be directed toward the needs of NMDOT and the concerns of management and stakeholders. The Audit Plan can be amended as needed throughout the year to reflect changes in areas of risk and priorities, as identified by stakeholders. In addition to

conducting the audits and reviews identified in the FY21 Audit Plan, the OIG will perform the non-audit duties required under the provisions of New Mexico State Transportation Commission Policy No. 30, *Office of Inspector General*.

Chairman Adams asked for a motion to approve the FY21 NMDOT OIG Audit Plan; Commissioner Ellis made a motion to so approve; Commissioner Chynoweth seconded; motion carried unanimously.

Public Comment

Michael Montoya, City Councilman, Ward II, City of Las Vegas, thanked the STC and NMDOT for all the work that has been done in District 4 for the community. Chairman Adams thanked Councilman Montoya for his leadership.

Vicki Ballinger, City Manager, City of Elephant Butte, thanked NMDOT for the work it did in the area earlier this year. She also thanked Trent Doolittle, P.E., District One Engineer, NMDOT, for his support.

Secretary's Comments

Secretary Sandoval commented regarding the March stay at home order issued by the Governor, and the work that has been done to transition NMDOT employees to teleworking. He thanked Jeremy Lovato, Chief Information Officer, NMDOT, and NMDOT Information Technology (IT) Division staff for all the work they did to successfully transition employees to working at home. He also recognized FHWA for its willingness to help during the COVID-19

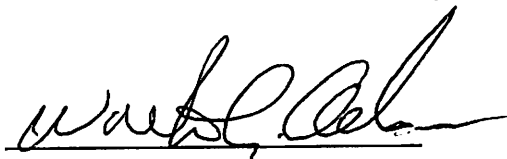
pandemic. FHWA, in part, has made it possible for NMDOT to continue its work. In addition, the Secretary thanked NMDOT's maintenance, field and survey crews for their efforts, and commended Rick Padilla, P.E., State Maintenance Engineer, NMDOT, and Paul Brasher, P.E., District Five Engineer, NMDOT, for the work they have been doing. He then discussed NMDOT's current financial situation, the projected \$25 million to \$40 million revenue shortfall and NMDOT's fund balance. In closing, he reported regarding pending federal legislation and the upcoming New Mexico Special Legislative Session.

The Commissioners thanked the Secretary, District Engineers and NMDOT staff for all the work that is being done during the pandemic.

J. Don Martinez, Division Administrator, FHWA, thanked Secretary Sandoval for his efforts to keep projects moving and, most importantly, for authorizing projects that are ready to start in order to help the economy during the pandemic.

Adjournment

Chairman Adams asked for a motion to adjourn the regular meeting at 10:49 a.m.; Commissioner Ellis made a motion to adjourn the regular meeting; Commissioner Taylor seconded. Motion carried unanimously.



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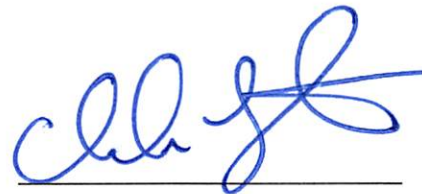
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